

## STAFF REPORT

**SUBJECT:** Statistical Agreement

**MEETING DATE:** December 21, 2006

**AGENDA ITEM:** 6B

**STAFF CONTACT:** Michael Powers

**RECOMMENDATION:**

Authorize Executive Director to sign Joint Statistical Agreement with the California Department of Finance for sharing of census and other data.

**DISCUSSION:**

SBCAG serves as a Census Affiliate Data Center for Santa Barbara County as detailed in our Overall Work Program. SBCAG compiles, analyzes, and disseminates decennial and other census data. SBCAG provides technical assistance in responding to requests for data from the staff of other agencies and the general public.

The agreement with the State of California, Department of Finance (DOF) describes the roles and responsibilities conferred on SBCAG. This agreement is renewed annually. SBCAG benefits by serving as the conduit for census data and SBCAG receives updates on all developments related to the U.S. Census. SBCAG works with other regional planning organizations, the State DOF, and the Federal Census Bureau in attending and sponsoring training on the acquisition, analysis, and distribution of census data.

SBCAG has produced a number of census reports in recent years in recognition of its responsibilities. These reports include:

- Census 2000 Overview
- Census 2000 Hispanic Population
- Profile of Older Adults in Santa Barbara County

Staff recommends your board authorize the Executive Director to sign this agreement to enable SBCAG to continue providing essential information services to the residents of Santa Barbara County.

**COMMITTEE REVIEW:** None

**Attachment:** Joint Statistical Agreement between DOF and SBCAG

JOINT STATISTICAL AGREEMENT  
(For Census Bureau Data)

BETWEEN THE CALIFORNIA DEPARTMENT OF FINANCE

AND

THE SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS

The State of California participates in a national State Data Center Program by entering into Joint Statistical Agreements with the United States Bureau of the Census and maintaining the legislatively mandated State Data Center (SDC) within the Demographic Research Unit of the Department of Finance as the lead agency and official liaison.

The joint objectives of this program are:

- To expand the utility of Census Bureau data for research, administration, planning, and decision-making by the State of California, local governments, the business community, academia, and other interested users.
- To improve access to and extend the use of Census Bureau statistical resources and related products.
- To moderate costs to data users, particularly in obtaining computerized data.
- To provide a feedback mechanism to identify needed improvements in census data products, to facilitate planning, and to identify techniques for assisting users in accessing and using Census Bureau data.

This agreement describes the terms of participation by the Santa Barbara County Association of Governments as an affiliate data center within the California State Data Center Program.

The San Santa Barbara County Association of Governments will provide the following services to users in Santa Barbara County:

1. Provide staff to support the functions of the SDC program. Primary functions include responding to all inquiries (telephone, mail, e-mail, as well as in person) and providing technical assistance and data consultation.
2. Maintain a publicly-accessible collection of Census Bureau reference and statistical publications.
3. Utilize the Census Bureau website and American FactFinder to locate and retrieve census data for users.
4. Refer inquiries to other SDC components when appropriate.
5. Notify the SDC of census workshops that could benefit the affiliate service area.
6. Attend one SDC program meeting each year.
7. Actively participate with the SDC and the Los Angeles/Seattle Regional Office of the Census Bureau in the Census 2010 preparatory programs. This includes informing the public about the decennial census, the economic census, the American Community Survey, and other Census Bureau surveys.
8. Complete an annual questionnaire, reporting census-related activities during the past year.
9. Affiliates who are members of the following COGS (ABAG, SANDAG, SCAG, and SACOG) are encouraged to develop a working relationship with the Regional Data Center (RDC) in your area. Computer files and other products should be acquired from the RDC.
10. Maintain an e-mail address and Internet web access.
11. Receive selected e-mail messages from the State Data Center List serve via the Department of Finance.

These are the minimum requirements for participation. Any additional activities related to the SDC program must be consistent with the purposes of the program.

The State Data Center will provide the following services to the Santa Barbara County Association of Governments:

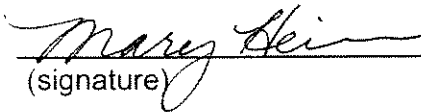
1. Enter into the Joint Statistical Agreements (JSA) with the Census Bureau and each affiliate for the purpose of directing the SDC program.
2. Provide appropriate staff support for the SDC program.
3. Provide training, data consultation, and technical assistance to the data center network.
4. Distribute CD-ROMs, DVDs and other data products provided by the Census Bureau. Other products include, but are not limited to, printed reports and subscriptions, machine-readable products and documentation, guides, catalogs, indexes, maps, mapping databases, and other reference materials. Custom tabulations ordered by the county will generally require a payment based upon the cost of services provided.
5. Authorize the free subscription to Census Bureau statistical reports or publications relevant to California (and national summaries) that become available during the term of this agreement.
6. Maintain an up-to-date computer file inventory.
7. Coordinate and develop a statewide workshop program with the Los Angeles/Seattle Regional Office of the Census Bureau involving the participation of the RDC.
8. Inform affiliates of national activities, new products, workshops and other related events through annual meetings, e-mail messages, telephone calls and special mailings.
9. Coordinate all Census 2010 preparatory programs and ensure the active involvement of all affiliate data centers.
10. Utilize the Department of Finance home page to inform the network about census products, programs and developments.

The period of performance is January 1, 2007 through December 31, 2009. Either party may cancel the agreement by giving written notice to the other party not less than 60 days prior to the proposed cancellation date. This agreement may be amended at any time by mutual agreement of the parties.

This agreement becomes effective on the date signed by all parties.

State of California  
Demographic Research Unit

BY: Mary Heim  
(type or print)

  
(signature)

\_\_\_\_\_  
(Chief, Demographic Research Unit)

*11/2/06*  
(date)

Santa Barbara County Association of Governments

By: \_\_\_\_\_  
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