

STAFF REPORT

SUBJECT: FY 2006-07 SBCAG Budget

MEETING DATE: June 15, 2006

AGENDA ITEM: 14

STAFF CONTACT: Jim Kemp, Bob Perkins, Martha Gibbs

RECOMMENDATION:

- A. Adopt a resolution approving the FY 2006-07 Comprehensive Budget for the Santa Barbara County Association of Governments.
- B. Adopt a resolution approving a salary increase of eight salary ranges, representing a cost-of-living adjustment of approximately 4% to be effective June 19, 2006 and approve the updated SBCAG Position Classification Chart.

SUMMARY:

The proposed SBCAG budget for FY 2006-07 was provided to the board in May for review and comments. The board at that time directed staff and Supervisor Carbajal to review the recommended 4% cost-of-living adjustment with the County Human Resources Director. Staff met with the County Human Resources Director and Assistant Director to request a recommendation on the proposed adjustment for next year as well as policies and procedures for future adjustments. As of our mailing deadline for the June meeting, the recommendations from the County have not been released but it is expected that they will be available prior to the board meeting. The figures in the proposed budget have not been changed pending the receipt of those recommendations.

The board also indicated that more information was needed to understand how the proposed COLA was determined. Attached to this report is information on cost-of-living adjustments being implemented by other local agencies. Comparisons of COLAs among different agencies are difficult to make because many are subject to collective bargaining and/or multi-year agreements. Staff believes, however that the recommended 4% COLA for SBCAG staff is in line with what other local agencies are implementing as well as with the changes in the Consumer Price Index.

DISCUSSION:

The proposed 2006/07 SBCAG budget was provided to the board at its last meeting. During the discussion, the board requested additional review of the recommended 4% salary cost-of-living adjustment. The board approved a motion to have the County Human Resources Director review the SBCAG staff recommendation and make an independent recommendation. There

was also a request for more information on the basis of the SBCAG staff recommendation. The Chair requested that board members contact staff directly with any other comments or questions about the proposed budget. At the time of the time of the board agenda mailing no comments have been received.

With regard to the requested cost of living adjustment, SBCAG employees are not represented by any bargaining groups. SBCAG's cost of living adjustments have long been recommended based on changes in the consumer price index using information available from the U. S. Department of Labor, Bureau of Statistics. The latest figures that were out when calculations were done for the FY 06-07 OWP showed that the 2005 annual average CPI increases for urban consumers and urban wage earners and clerical workers (Los Angeles, Riverside, Orange County area) ranged from 4.4% to 4.5%. Since the beginning of 2006, these percentage increases have remained at least 4.5% per month up to as much as 5.4%.

Direct comparisons with other local agencies quickly become complicated and somewhat confusing. This is due to the fact that various employees are represented by different bargaining groups and they may be receiving varying adjustments to salaries and/or benefits at different times of the year and often the adjustments are part of multi-year agreements.

A limited review of MOUs for select employee groups with the County of Santa Barbara and the Cities of Santa Maria, Santa Barbara and Lompoc show that the average annual COLA's approved for these agencies for 2005 and 2006 is about 3.7%. The COLA adopted by the board for SBCAG employees for FY 2005-06 was 2% and the proposed 4% adjustment represents a 3% average which is less than the two year average for the comparison agencies.

Summary tables showing COLA comparisons and recent CPI changes are attached to this report. SBCAG staff believes that the salary adjustment requested in the FY 06-07 budget is equitable when compared to other agencies and justified based on CPI increases. The adjustment will help ensure that SBCAG's salaries remain competitive which improves the agency's ability to recruit and retain qualified employees. The cost of the recommended COLA is estimated to be about \$56,000 and represents less than 2% of the agency's proposed general fund budget. Projected revenues are sufficient to cover the cost.

Staff is proposing to complete a comprehensive compensation and benefits study during the next year using an independent contractor. It is expected that the board would appoint a subcommittee to help guide that study. One of the tasks that could be included would be the development of a process for establishing cost of living adjustments that would address the board's concerns.

It is recommended that the board adopt the recommended 06/07 budget and COLA. The resolutions and revised SBCAG Position Classification Chart relating to the recommendations are attached to this report.

COMMITTEE REVIEW: None

RESOLUTION OF THE SANTA BARBARA
COUNTY ASSOCIATION OF GOVERNMENTS

ADOPTION OF COMPREHENSIVE)
BUDGET FOR FY 2006-07)
_____)

RESOLUTION NO. 06-19

WHEREAS, the Santa Barbara County Association of Governments is established under a joint powers agreement executed by each of the incorporated cities and the County; and

WHEREAS, the Santa Barbara County Association of Governments serves as the airport land use commission pursuant to Section 21670.1 of the California Public Utilities code; as the council of governments pursuant to Section 29532 of the California Government Code; and as the metropolitan planning organization pursuant to 23 U.S. Code Section 143; and

WHEREAS, the Santa Barbara County Association of Governments has been designated as the Local Transportation Authority and charged with the responsibility of carrying out the purposes and directives of the Local Transportation Authority and Improvement Act, commencing with Section 180000 of the California Public Utilities code; and

WHEREAS, the Santa Barbara County Association of Governments administers and implements an interagency transportation demand management and ridesharing program, known as Traffic Solutions; and

WHEREAS, the Santa Barbara County Service Authority for Freeway Emergencies (SAFE) has been established pursuant to Chapter 14 (commencing with Section 2550) of Division 3 of the California Streets and Highways Code; and the Santa Barbara County Association of Governments has assumed the authority and responsibilities of the SAFE as of January 1, 1992; and

WHEREAS, certain funds have been made available to enable the Santa Barbara County Association of Governments to fulfill the responsibilities cited above; and

WHEREAS, these funds will be in the possession of the Santa Barbara County Association of Governments in Funds 5276, 5300, 5302, 5304, and 5305.

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT the Santa Barbara County Association of Governments adopts the comprehensive budget for the 2006-07 fiscal year.

PASSED AND ADOPTED this 15th day of June 2006 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Jim Kemp
Executive Director

Joe Centeno, Chair
Santa Barbara County
Association of Governments

APPROVED AS TO FORM:

Kevin E. Ready, Sr.
Deputy County Counsel

RESOLUTION OF THE SANTA BARBARA
COUNTY ASSOCIATION OF GOVERNMENTS

APPROVING A SALARY ADJUSTMENT,)
AND CLASSIFICATION TABLE CHANGES)
FOR THE SANTA BARBARA COUNTY)
ASSOCIATION OF GOVERNMENTS)
_____)

RESOLUTION NO. 06-20

WHEREAS, the Santa Barbara County Association of Governments is established under a joint powers agreement executed by each of the incorporated cities and the County; and

WHEREAS, the Santa Barbara County Association of Governments serves as the airport land use commission pursuant to Section 21670.1 of the California Public Utilities Code; as the council of governments pursuant to Section 29532 of the California Government Code; and as the metropolitan planning organization pursuant to 23 U.S. Code Section 143; and

WHEREAS, the Santa Barbara County Association of Governments has been designated as the Local Transportation Authority and charged with the responsibility of carrying out the purposes and directives of the Local Transportation Authority and Improvement Act, commencing with Section 180000 of the California Public Utilities Code; and

WHEREAS, certain funds have been made available to enable the Santa Barbara County Association of Governments to fulfill the responsibilities cited above; and

WHEREAS, these funds will be in the possession of the Santa Barbara County Association of Governments in Fund No. 5300.

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT the Santa Barbara County Association of Governments authorizes and approves a salary increase for each authorized position of eight salary ranges, approximately 4.0 percent, to be effective at the start of the biweekly pay period beginning on June 19, 2006.

BE IT FURTHER RESOLVED THAT the Santa Barbara County Association of Governments approves the revised Santa Barbara County Association of Governments Position Classification Chart attached hereto.

PASSED AND ADOPTED this 15th day of June 2006 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Jim Kemp
Executive Director

Joe Centeno, Chair
Santa Barbara County
Association of Governments

APPROVED AS TO FORM:

Kevin E. Ready, Sr.
Deputy County Counsel

SBCAG POSITION CLASSIFICATION CHART

EFFECTIVE 6/19/06

POSITION TITLE	RANGE	MINIMUM RATE	MAXIMUM RATE	STEP LIMITS
FINANCE OFFICER I or FINANCE OFFICER II	576 623	24.670 31.187	30.117 38.073	A-E
ADMIN. SERVICES OFFICER I or ADMIN. SERVICES OFFICER II	608 652	28.939 36.040	35.328 43.998	A-E
ADMINISTRATIVE SERVICES CLERK	499	16.803	20.513	A-E
DEPUTY DIRECTOR	676	40.623	49.592	A-E
ADMINISTRATIVE ASSISTANT	526	19.225	23.470	A-E
EXECUTIVE DIRECTOR	741	56.178	68.582	A-E
EXECUTIVE SECRETARY/BOARD CLERK	561	22.892	27.946	A-E
REGIONAL ANALYST	616	30.117	36.766	A-E
PUBLIC INFO. /GOVT. AFFAIRS COORD.	623	31.187	38.073	A-E
TDM MARKETING COORDINATOR	597	27.394	33.442	A-E
TDM PROGRAM ADMINISTRATOR	643	34.458	42.066	A-E
TDM PROJECT COORDINATOR	542	20.822	25.419	A-E
TDM TRANSIT COORDINATOR	597	27.394	33.442	A-E
TRANSPORTATION PLANNER I or TRANSPORTATION PLANNER II or SENIOR TRANSPORTATION PLANNER	596 626 642	27.258 31.657 34.287	33.276 38.647 41.857	A-E
TRANSPORTATION ENGINEER	647	35.153	42.914	A-E



COMPREHENSIVE BUDGET

Fiscal Year 2006-2007

DRAFT

June 2006

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Santa Barbara, CA 93110
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SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
Comprehensive Budget - Fiscal Year 2006-07
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GENERAL OVERVIEW

The FY 2006-07 Comprehensive Budget continues longstanding SBCAG policies of prudent fiscal management and long-term financial stability. The budget document format and organization are designed to provide clear information to the Board and members of the public and to make the budget an effective internal management tool.

The budgets for individual programs (e.g., SAFE, Traffic Solutions) are consolidated in a single budget document. Revenues and expenditures for each program are shown separately, within the larger context. The budget document provides summary information on revenues and expenditures to provide an overall perspective on the SBCAG's finances. In addition, the budget document provides additional information on past year (FY 2004-05) revenues and expenditures and estimated revenues and expenditures for the current year (FY 2005-06), for purposes of year-to-year comparisons.

The SBCAG consolidated budget is a compilation of budgets adopted for five separate accounting funds comprised of the General Fund, Traffic Solutions, Service Authority for Freeway Emergencies (SAFE), Local Transportation Authority (Measure D) and Debt Service.

The proposed consolidated budget for FY 2006-07 is \$27.8 million. The proposed budget includes \$16.9 million in costs related to capital improvement projects for which SBCAG is responsible and \$4.3 million in bond debt service payments. The proposed consolidated budget represents an 8.2% increase from the adopted budget for the current year. The increase is largely a result of expected increases in capital expenditures for work on Measure D regional highway projects.

The proposed General Fund budget which includes most of SBCAG's staff and operating costs is \$3.0 million, a 16.7% decrease from the current year. The reduction is primarily

attributable to a drop in consultant contract costs from the prior year. Revenues anticipated from several different local, state and federal sources are expected to meet budgetary requirements along with a draw on available fund balance of \$179,790.

A section is included in the budget document, which describes the agency's performance goals, objectives and accomplishments. A section for each of SBCAG's divisions reports on progress in meeting performance measures established for the current year budget, and outlines work objectives and performance measures for the coming year. These will continue to be monitored in future years and used to allocate SBCAG's resources to ensure maximum benefit to the region as a whole.

KEY PROGRAM ISSUES

The Comprehensive Budget is closely tied to the FY 2006-07 Overall Work Program (OWP) adopted by the board in April 2006. The OWP describes the activities SBCAG proposes to undertake during the coming year. The OWP lays much of the groundwork for the budget in that it assigns staff resources to specific work tasks and products.

Major initiatives planned for FY 2006-07 are described in detail in the Overall Work Program. Following is a summary of some of the key projects that will be undertaken during the year:

Transportation Funding and Renewal of Measure D

A priority for SBCAG during FY 2006-07 will be continuing efforts initiated in 2005-06 to develop a ballot measure for extension of Measure D. The current Measure D expires in 2010 which will result in a devastating loss of more than \$30 million annually in transportation revenues. Continuing uncertainty about state and federal transportation funding, have underscored the importance of the local transportation funds generated through Measure D. In

addition, transportation funding needs continue to grow for local road repair and maintenance, congestion relief, safety improvements, local and regional transit and other transportation alternatives.

The 2006-07 budget reflects the effort that will be focused on Measure D activities during the coming year including:

- ❖ Successfully delivering the remaining Measure D regional highway and transit projects.
- ❖ Informing the public about how Measure D funds are being expended and the importance of these local revenues in meeting transportation needs.
- ❖ Informing the public about the Measure D renewal expenditure plan adopted by the SBCAG board which will be placed before county voters in November 2006.

Transportation Planning and Programming

In accordance with the Overall Work Program adopted by the board, SBCAG’s planning and programming staff will be engaged in the following major activities during FY 2006-07.

- ❖ Completing a required update of the Regional Transportation Plan.
- ❖ Adoption of the 2006 Federal Transportation Improvement Program (FTIP) identifying projects in the region that will be funded with state or federal funds during the next 5 years.
- ❖ Funding, planning, developing and implementing the 101 in Motion project consensus package of improvements which will provide a long-term, community supported strategy for relieving congestion on the South Coast 101 corridor.
- ❖ Completion of the North County Transit Plan.
- ❖ Completion of the Regional Bikeway Plan.
- ❖ Completion of an updated Regional Growth Forecast.

- ❖ Continued improvements in the area of public awareness and communication, including public presentations, SBCAG’s website and other public information materials.
- ❖ Facilitating interregional cooperation with regional planning organizations in San Luis Obispo County and Ventura County.

Service Authority for Freeway Emergencies (SAFE)

During FY 2006-07, the SAFE program will begin implementing the use of a call box call answering center. The call answering center will answer all phone calls from call boxes and will transfer motorist calls to the California Highway Patrol, membership towing services, or other emergency motorist services. A Freeway Service Patrol pilot program for the South Coast 101 corridor initiated in FY 2005-06 will also continue to operate during weekday commute hours.

Traffic Solutions

In FY 2006-07, Traffic Solutions will be working on a Clean Air Express operating transition plan for implementing the North County Transit Plan recommendations. This may include transferring management of the Clean Air Express to another agency in the county. One of the most significant projects for Traffic Solutions will be the 2006 Commuter Profile random phone survey to be coordinated with Ventura and San Luis Obispo Counties. This survey will provide statistically valid information regarding changes in commuter behavior to compare to the 2002 Commuter Profile. Traffic Solutions will also be implementing a Phase II Telework and Flexible Work Schedules Pilot program. The Phase II pilot program will focus on recruiting employers along the 101 corridor in preparation of the Hwy 101 Milpas to Hotsprings Traffic Mitigation Program (TMP). Other projects that will be undertaken by Traffic Solutions include:

- ❖ Working with employers to assist them in developing and implementing programs that promote alternatives to peak period single occupant auto travel.
- ❖ Purchasing new carpool matching/employer commuter program tracking software that will include real time GIS map carpool matching functions and enable employers to track employee participation in commuter incentive programs.
- ❖ Working with Ventura County Transportation Commission (VCTC) to expand the Coastal Express service to Goleta.
- ❖ Updating the Regional Bikeway Plan, offering bicycle safety commuter classes and coordinating the annual Team Bike Challenge.

The Traffic Solutions budget of \$2.3 million represents approximately a 28% increase over the prior year. Much of the cost increase is a result of capital improvement needs for the Clean Air Express transit service.

Local Transportation Authority (Measure D)

SBCAG will continue to focus on completion of the remaining regional highway and transit projects in the Measure D expenditure plan. Measure D revenues have been allocated to complete the Route 101 Operational Improvements projects, including the Evans-Sheffield (Ortega Hill) Auxiliary Lane, Milpas-Hot Springs widening and the Evans Ave. / Ortega Hill Rd. intersection improvement, all designed to relieve congestion on the South Coast 101 corridor. SBCAG will continue to assist Caltrans and our local agencies in delivering the roadway operational projects expeditiously and has hired consultants to assist them with design, engineering, right of way acquisition or public outreach work. Work on the environmental document for the Route 154 Group 2 operational improvements project will be completed in FY 2006-07. Finally, Measure D funds are being used by SBCAG to continue and expand interregional transit services provided by the Clean Air Express and Coastal Express systems.

REVENUE

Federal planning funds provide much of the revenue budgeted in the General Fund for SBCAG's transportation planning and programming activities. Sales tax revenues from the state Transportation Development Act will decrease slightly in 2006-07. Sales taxes from Measure D will decrease about 45% because costs related to the Measure D community information program and the renewal of Measure D will be limited largely to the first quarter of the fiscal year. Other revenue sources for the General Fund budget include contributions from discretionary grants, STIP Project Programming and Monitoring (PPM) funds, and local government contributions.

Revenue for the SAFE program, which is derived primarily from license fees on vehicles registered within the county, remains stable from year to year. Other revenues in the 2006-07 SAFE budget include a one-time federal grant for the call box upgrade project and a State grant for implementation of the Freeway Service Patrol program.

The Traffic Solutions program has traditionally been supported by STIP and federal CMAQ grant funds. As with the FY 2005-06 year, STIP funds are not expected to be available for the Traffic Solutions budget. Surplus CMAQ funds from FY 2005-06 will be used to fund the Traffic Solutions TDM programs in FY 2006-07. The region will no longer be eligible to receive federal CMAQ funds due to its attainment of the federal 8-hour ozone standard, however, two years of CMAQ phase out funds are expected, this fiscal year and next which could be made available for funding for the County Rideshare programs in future years. The Clean Air Express service will be funded with fare revenues, Measure D regional funds and APCD grant funds. SBCAG's share of costs for the Coastal Express transit service will come from Measure D Regional funds. The loss of CMAQ funding and ongoing shortfalls of STIP funding have created a need to identify other revenue sources to continue these valuable and successful regional programs beyond the 2006-07 fiscal year. Funding to continue

and expand Traffic Solutions programs is included in the Measure D renewal expenditure plan, but these revenues will be available beginning in FY 2010-11 only if voters approve the renewal.

The ongoing state budget deficits are impacting transportation funding for all local agencies as well as SBCAG. Suspensions of Proposition 42, borrowing and other diversions have resulted in a backlog of highway projects, deferral of local street repairs and loss of funding required to pay for SBCAG's ongoing project programming, planning and monitoring activities as well as the Traffic Solutions as noted above. SBCAG has relied on the STIP funding to provide the local match for federal planning funds. STIP funding traditionally provides a substantial share of revenues for SBCAG's General Fund and Traffic Solutions. State law permits SBCAG to program up to 1% of its county share of STIP funds for project planning, programming and monitoring activities. The 2006 STIP adopted by the California Transportation Commission programs PPM funding of about \$130,000 each year for the next five years.

In August 2005 a new federal transportation reauthorization bill known as SAFETEA-LU was enacted. The bill continues and expands funding for many of the transportation programs previously authorized in TEA-21. In particular, federal funding for metropolitan planning which is distributed through a state formula has increased. Funding for metropolitan planning is authorized through the expiration of SAFETEA-LU in FY 2008-09.

STAFFING

The FY 2006-07 budget reflects an increase in staffing from 19.5 Full-time equivalent positions (FTE) to 20.0 FTE. This change to staffing is due to the full time funding of a Transportation Engineer for the entire 2006-07 fiscal year. The Transportation Engineer position was authorized by the board beginning in January 2006. The budget provides for sufficient funding to fill all authorized position for the entire fiscal year.

COMPENSATION AND FRINGE BENEFITS

Of ongoing importance is the need to maintain SBCAG's ability to recruit and retain qualified staff. Every few years it is necessary to provide for an independent review and comparison with similar agencies. This budget contains recommended funding for a comprehensive compensation and benefits study. The study will also examine staffing and organizational issues that will result if Measure D is renewed.

The budget also includes an across-the-board cost-of-living adjustment (COLA) to all employee salary ranges of 4% effective June 19, 2006. This is representative of the most recently available Consumer Price Index (CPI) data, which shows an increase of about 4.5%.

The overall increase in salaries and benefits in FY 2006-07 is approximately 5.3%. The salaries account shows an increase of roughly 5% based on the recommended cost-of-living adjustment and normal merit increases. Retirement contribution rates will increase somewhat in the 2006-07 fiscal year.

The net effect of all salary and benefit cost adjustments is an increase of around \$105,200 in FY 2006-07. About 28% of this overall increase involves rate changes (e.g. health insurance, dental/vision insurance, retirement contributions) that are beyond the control of the agency. The recommended COLA, regular merit increases, full funding for the Transportation Engineer are responsible for approximately 72% of the total increase

The budget provides funding to initiate an SBCAG employee Transportation Demand Management program to reduce single occupant auto commuting and to assist in recruiting and retaining staff. The program provides incentives for staff to use alternative transportation modes for commuting. Financial incentives are available to employees who use transit, carpool or vanpool. A two day vacation bonus will be available for employees that commute using alternative transportation. The SBCAG TDM program was

modeled after the APCD TDM program and Santa Barbara County TDM program. The budget includes \$4,000 for the commuter incentives program.

PROFESSIONAL SERVICES

The FY 2006-07 budget includes funding for professional services to be provided under various consultant contracts which are described in more detail in SBCAG's Overall Work Program (OWP). Professional and Special Services costs for the General Fund, SAFE, Traffic Solutions and LTA Capital Projects budgets are listed in the Appendix.

GENERAL FUND BALANCE

SBCAG maintains a prudent balance in the General Fund from year to year as a contingency reserve. This reserve is needed to ensure adequate cash flow as many of SBCAG's funding sources are on a reimbursement basis. In addition, a reserve is needed as a safety net because SBCAG's funding sources are vulnerable to state and federal legislation and budgetary actions, losses in state matching funds, delays in grant awards, etc.

The General Fund balance at the end of the current fiscal year is expected to be approximately \$785,300. It is anticipated that \$179,790 of existing fund balance will be used in conjunction with projected revenues to cover all expenditures budgeted for FY 2006-07, resulting in an ending fund balance at June 30, 2007, of approximately \$605,510.

Long Term Debt

In January of 2004, SBCAG entered into a \$66,000 loan agreement which finance unfunded contingency costs associated with the Casa Nueva Building. This loan is held by the County of Santa Barbara and does not contain a penalty provision for pre-payment. Therefore, the FY 2006-07 budget includes \$47,810 for pre-payment of this loan. This pre-payment is expected to save approximately \$6,000 in interest payments.

Fixed Assets

A total of \$17,600 has been included in the FY 2006-07 budget for fixed asset purchases such as computer equipment, desktop PC's and office furnishings. Replacement of office desktop PC's was deferred last year. The FY 2006-07 budget includes funding to replace half of SBCAG PC's. Replacement of the remaining PC's will be included in the 2007-08 budget.

FY 2006-07 OBJECTIVES AND PERFORMANCE MEASURES

SBCAG staff is organized into four divisions, some of them encompassing more than one programmatic unit. SBCAG has developed objectives and performance measures for its various organizational units, as a starting point for determining funding requirements for each unit. This section describes the functions of each unit, summarizes FY 2005-06 accomplishments and performance measures, and details the FY 2006-07 objectives and recommended ongoing performance measures.

Administration Functions

The Administrative Division provides administrative support to all SBCAG staff, including personnel, training, facilities management, accounting and fiscal management, grants administration and clerical support.

Major FY 2005-06 Accomplishments

- ❖ Prepared the FY 2006-07 Comprehensive Budget and Overall Work Program.
- ❖ Completed the FY 2004-05 Annual Financial Report.
- ❖ Continued efforts to reduce printing and mailing costs by encouraging use of SBCAG website for review and downloading of agendas, reports and publications.
- ❖ Prepared annual report to State Controllers' Office.
- ❖ Prepared and submitted required grant applications, reports and invoices.
- ❖ Revised staff task assignments to better integrate Traffic Solutions and SBCAG work.
- ❖ Conducted recruitments as necessary to maintain full staffing levels.

FY 2005-06 Performance Measures

- ❖ All SBCAG Board meeting agenda packets sent out eight days prior to the meeting date.
 - ✓ Due to workload issues, several of the board agenda package mailings were delayed. When the packages were delayed, staff either hand delivered or used overnight mail to ensure that board members received the package prior to the public posting of the agenda on the SBCAG website.
- ❖ All SBCAG Board and committee meeting agenda packets posted on website at least 6 days prior to the meeting date.
 - ✓ All agendas, minutes and staff reports were posted on the website 6 days prior to the board meeting date.
- ❖ All grant applications, invoices and reports processed in compliance with federal/state requirements and deadlines.
 - ✓ All grant applications, invoices and reports comply with federal and state requirements and deadlines.
- ❖ All employee performance evaluations completed on time.
 - ✓ 18 out of 19 or 95% of employee performance evaluations were completed on time. The goal each year will continue to be 100%.

FY 2006-07 Objectives

- ❖ Prepare FY 2007-08 Comprehensive Budget and Overall Work Program.
- ❖ Prepare the FY 2005-06 Annual Financial Report.
- ❖ Continue recruitments as necessary to maintain staffing levels.
- ❖ Develop and manage contract for preparation of a comprehensive Compensation and Benefits Study.

- ❖ Continue efforts to reduce printing and mailing costs by encouraging use of SBCAG website for review and downloading of meeting agendas, reports and publications.
- ❖ Prepare annual report to State Controllers' Office.
- ❖ Prepare and submit required grant applications, reports and invoices.
- ❖ Implement employee Transportation Demand Management program

FY 2006-07 Performance Measures

- ❖ All SBCAG Board meeting agenda packets mailed at least eight days prior to the meeting date.
- ❖ All SBCAG Board and committee meeting agenda packets posted on website at least 6 days prior to the meeting date.
- ❖ All grant applications, invoices and reports processed in compliance with federal/state requirements and deadlines.
- ❖ All employee performance evaluations completed on time.
- ❖ Reduce the number of daily SBCAG employee single occupant automobile commute trips by 15%.

Public Information Functions

Increasing awareness and involving the public in all aspects of SBCAG's activities are the key functions of the Government Affairs/Public Information Coordinator. Working in conjunction with the staff, options are explored for appropriate outreach activities for SBCAG projects and programs. The Coordinator insures that the website remains current and provides content for both the SBCAG web site and the monthly electronic newsletter. The Coordinator distributes press releases; works with local media to ensure information is disseminated to the public in a timely manner and responds to requests for information by the public.

Major FY 2005-06 Accomplishments

- ❖ SBCAG's public information program was very successful this year. After more than a decade of significant public controversy over plans to widen the 101 freeway in south Santa Barbara County, the 101 in Motion project successfully concluded with a broad community consensus in favor of the "lane and train" solution package which recommended widening the freeway with a new carpool lane and creating a new commuter rail service to Ventura County. This strong consensus was reached by engaging the public through an extensive outreach program involving regular contact with a wide variety of stakeholder groups and community organizations. Extensive media coverage of the community dialogue to refine the 101 in Motion solutions packages dramatically increased public awareness of the transportation challenges facing the community and the complexity and interrelationship of the solutions to the problem.
- ❖ The 101 in Motion consensus building process and community outreach efforts have also paid dividends in the Measure D Renewal effort by creating the foundation upon which the regional program expenditure plan projects have been built.
- ❖ In addition to the heightened public awareness of SBCAG's efforts to address the 101 congestion issues and the renewal of Measure D, media coverage of the press events to announce the callbox upgrade program, the initiation of the new freeway service patrol, the opening of the Jameson Lane and groundbreaking for the Ortega Hill freeway widening and bikeway projects all successfully demonstrated SBCAG's active transportation improvement agenda to the general public.

FY 2005-06 Performance Measures

- ❖ Conduct public presentations to 50 community organizations regarding SBCAG's Measure D renewal efforts (approximately 10% increase).

- ✓ SBCAG staff made presentations regarding the Measure D renewal effort to 60 community organizations, local city councils and advisory groups during the 2005-06 fiscal year.
- ❖ Distribute an on-line public opinion poll regarding transportation related issues to *Newswire* subscribers at least quarterly.
- ✓ SBCAG conducted two county-wide public opinion polls regarding the Measure D renewal effort during 2005-06. Since the public opinion polls are more statistically reliable, the on-line polls were not conducted.
- ❖ Continue monthly publication of SBCAG's electronic newsletter, *Newswire* and increase distribution to 815 recipients (10% increase).
- ✓ This performance measure was not met as only four issues of *Newswire* were published during 2005-06 and voluntary newsletter cancellations again eroded some of the increase in new newsletter recipients.

FY 2006-07 Objectives

- ❖ Continue efforts to expand public awareness of SBCAG meetings, programs, and projects, especially focusing on educating the public about the proposal to renew Measure D, the local transportation sales tax.
- ❖ Develop a feedback mechanism in connection with *Newswire* distribution to ascertain the usefulness of the content to newsletter readers.
- ❖ Print & Distribute Informational Materials regarding SBCAG's role in regional transportation planning.
- ❖ Update SBCAG general information brochures and materials.

FY 2006-07 Performance Measures

- ❖ Conduct public presentations to 50 community organizations during the first quarter of the fiscal year regarding SBCAG's Measure D renewal expenditure plan.
- ❖ Distribute an on-line public opinion poll regarding transportation related issues to *Newswire* subscribers at least quarterly.
- ❖ Continue monthly publication of SBCAG's electronic newsletter, *Newswire* and increase distribution to 815 recipients (10% increase).

Planning Functions

This program is intended to foster a comprehensive regional planning process which responds to both current and long-range issues of local and regional concern, maintain an effective planning process consistent with federal and state statutes and regulations, and assist in the delivery of programs, projects and services in an effective manner. The Planning Division also administers the state-mandated Congestion Management Program (CMP), Airport Land Use Commission, Census Data Center, regional forecasts, regional travel model, and air quality conformity assessments, among other responsibilities.

Major FY 2005-06 Accomplishments

- ❖ Managed 101 In Motion project consultant and assisted with project committees including Stakeholder Advisory Committee and Technical Advisory Committee, and South Coast Subregional Planning Committee.
- ❖ Completed the 2005-06 unmet transit needs process. Initiated and completed changes to definitions of unmet transit need and reasonable to meet.
- ❖ Responded to transit issues under litigation.

- ❖ Prepared RFP and selected consultant for North County Transit Plan. Initiated formation of transit technical advisory committee.
- ❖ Prepared project maps, travel forecasts, financial forecasts, and updated other components of MTP.
- ❖ Prepared air quality conformity analysis of FTIP and MTP.
- ❖ Completed development of RTP policy chapter for review by TTAC.
- ❖ Completed the annual Congestion Management Program (CMP) Conformance Assessment.
- ❖ Provided staff assistance to variety of advisory committees: North County and South Coast Subregional Planning Committees, SBCTAC, TTAC, TPAC, 101 IM TAG, 101 IM Stakeholders Group, APCD Community Advisory Committee, among others.
- ❖ Conducted ongoing liaison on interregional issues with Ventura County Transportation Commission, Southern California Association of Governments and San Luis Obispo Council of Governments.
- ❖ Consolidated three transit committees into the one SBCTAC
- ❖ Worked with media representatives on a variety of stories.
- ❖ Reviewed and ranked Section 5310 grant application.
- ❖ Responded to questions from state Housing and Community Development Department on State funded interregional jobs housing project.
- ❖ Distributed results from the 2000 census, prepared 2000 Census overview on the Hispanic population.
- ❖ Enhanced GIS mapping capability.
- ❖ Collected and processed traffic count and Highway Performance Monitoring System data.
- ❖ Prepared population forecasts for selected special districts for LAFCO.
- ❖ Continued consultant-assisted process to upgrade SBCAG's travel forecasting model. Completed travel model update to add High Occupancy Vehicle (HOV) capability.
- ❖ Assisted the APCD in the initiation of the 2007 federal Clean Air Plan update.

- ❖ Prepared Central Ave. /SR246 travel forecasts and reviewed forecast with study committee.
- ❖ In cooperation with other Central Coast agencies monitored consultant products associated with federal required Intelligent Transportation System (ITS) Architecture and Maintenance Plan. Briefed TTAC on initial output.
- ❖ Provided staffing for Los Angeles-San Diego-San Luis Obispo (LOSSAN) and Coast Rail Coordinating Council technical and policy committee meetings.

FY 2005-06 Performance Measures

- ❖ Provide ongoing staff support to all SBCAG advisory committees.
 - ✓ Staffed TTAC, TPAC, SBCTAC, and Subregional Committees.
- ❖ Distribute committee meeting agenda materials at least 7 days ahead of meeting.
 - ✓ Due to workload issues, posting of the agenda packages for some of the TTAC meetings was delayed or staff reports were posted later than 7 days prior to the meeting date. Posting of agenda materials for all other committees was completed at least 7 days prior to the meeting.
- ❖ Review FTA 5310 grant applications on time.
 - ✓ Grant applications reviewed in a timely manner.
- ❖ Prepare annual Congestion Management Program conformance assessment by April.
 - ✓ Annual conformance assessment completed in April.

- ❖ Submit requests to state/federal agencies for planning grant project reimbursement within 30 days of consultant invoices or quarterly as specified in grant agreement.
 - ✓ Decision made to submit invoices quarterly to reduce administrative burden.

FY 2006-07 Objectives

- ❖ Provide leadership and staff support on special studies and efforts to resolve issues of a regional or subregional nature.
- ❖ Provide support to regional advisory committees.
- ❖ Complete North County Transit Plan and assist in implementing findings.
- ❖ Assess and address unmet transit needs in cooperation with local agencies.
- ❖ Identify and mitigate airport land use conflicts in plan and project reviews. Update airport influence area maps as needed.
- ❖ Disseminate 2000 census data to local governments, libraries and interested parties. Develop new data sources to calibrate mid-decade census estimates.
- ❖ Review and comment on U.S. Census American Community Survey reports.
- ❖ Update the Regional Growth Forecast, conduct public workshops, and, respond to public requests for information about forecast.
- ❖ Enhance SBCAG's travel model and GIS capabilities.
- ❖ Complete for board adoption the 2006 Regional Transportation Plan.
- ❖ Assist in implementing recommendations of 101 in Motion plan and complete annual monitoring report.
- ❖ Assist applicants for grants as needed and review grant requests as required.
- ❖ Board adoption of Regional Bikeway Plan.
- ❖ Update and obtain approval of travel trends report and prepare companion State of the Commute Report.

- ❖ Complete cost sharing agreement, RFP, and draft of Central Ave. Extension/ SR 246 feasibility report.
- ❖ Complete ITS Strategic Architecture and Maintenance Plan.
- ❖ Complete 101 in Motion final report and development of action plan that identifies both early-action projects and longer term projects for programming\ funding.

FY 2006-07 Performance Measures

- ❖ Provide ongoing staff support to all SBCAG advisory committees.
- ❖ Distribute committee meeting agenda materials at least 7 days ahead of meeting
- ❖ Review 5310 and other grants on time.
- ❖ Prepare annual Congestion Management Program conformance assessment by April.
- ❖ Submit requests to state/federal agencies for planning grant project reimbursement within 30 days of consultant invoices or quarterly as specified in grant agreement.

Transportation Programming and Monitoring Functions

SBCAG's Programs Division is responsible for programming of transportation funds pursuant to state and federal statutes, and for monitoring projects to ensure that projects are completed and funds expended in a timely manner. The division also administers the Measure D, SAFE and FSP programs, which are described under their own headings.

Major FY 2005-06 Accomplishments

- ❖ Completed AB 1012 Obligation Plans for CMAQ funding and obligated CMAQ apportionments up to the region's obligation limits.

- ❖ Assisted agencies with allocating and amending STIP projects to expedite project delivery and avoid fund lapses.
- ❖ Assisted agencies in streamlining project delivery in such areas as allocation requests, timely-use-of-funds deadlines, and invoicing.
- ❖ Programmed and obligated CMAQ funds to close out the CMAQ program in Santa Barbara County.
- ❖ Prepared legislation (pending) for a CMAQ phase-out program for Santa Barbara and Monterey Bay regions which will result in about \$1.9 million in additional CMAQ funding for the region.
- ❖ Prepared and adopted the 2005 and 2007 FTIPs.
- ❖ Prepared and adopted 2006 RTIP.

FY 2005-06 Performance Measures

- ❖ Maintenance of a multi-modal Federal Transportation Improvement Program (FTIP) in full compliance with federal requirements.
 - ✓ Over 20 amendments were approved to the FTIP and an updated financial plan demonstrating financial constraint presented to FHWA for each amendment.
- ❖ Obligation of 100% of old TE and CMAQ balances subject to potential reprogramming.
 - ✓ The TE program was added to the STIP program. SBCAG transferred TE projects to the STIP TE program.
 - ✓ Due to the phase out of CMAQ funding, Obligational Authority to use all annual apportionments of CMAQ funds is not available. SBCAG continued to obligate CMAQ funds based available obligational authority.
- ❖ 100% of STIP timely-use-of-funds deadlines are met for all projects each year.

- ✓ \$2,000 was allowed to lapse by the City of Santa Maria for a school zone signage project; otherwise SBCAG met all timely use of funds deadlines or requested extensions which were approved by the CTC.

FY 2006-07 Objectives

- ❖ Monitor projects programmed in the FTIP to ensure that all timely-use-of-funds requirements are met by project sponsors.
- ❖ Work with federal and state partners to ensure federal approval of the 2007 Federal Transportation Improvement Program (FTIP).
- ❖ Ensure that local agencies complete close-out work and request reimbursement for completed federal-aid projects.

FY 2006-07 Performance Measures

- ❖ Maintenance of a multi-modal Federal Transportation Improvement Program (FTIP) in full compliance with federal requirements.
- ❖ 100% of STIP timely-use-of-funds deadlines are met for all projects each year.

Measure D Functions

As the Local Transportation Authority (LTA) for Santa Barbara County, SBCAG is responsible for administering the ½ percent county sales tax authorized by voter approval of Measure D in 1989. As the administrator of Measure D revenues, SBCAG is charged with the development and construction of regional projects identified in the Measure D Expenditure Plan, as well as allocating funds and monitoring performance for the local program which receives 70% and the paratransit program which receives 0.5%.

Major FY 2005-06 Accomplishments

- ❖ Continued to oversee development of existing Measure D Regional Projects:
 - ✓ US 101 Milpas to Cabrillo-Hot Springs
 - ✓ Route 154 Operational Improvements
 - ✓ US 101 Ortega Hill Auxiliary Lane
 - ✓ Interregional Transit Service
- ❖ 65% and 95% design milestones were completed and Coastal Development Permit obtained for the US 101 Milpas to Cabrillo-Hot Springs.
- ❖ Right of way acquisition phase was commenced and is 50% complete for the US 101 Milpas to Cabrillo-Hot Springs project.
- ❖ Route 154 environmental review completed, public outreach conducted and final design commenced.
- ❖ Measure D Renewal Expenditure Plan approved for November 2006 ballot, including interface with stakeholder and local agencies, and public outreach.
- ❖ Allocation of local Measure D revenues to recipients.

FY 2005-06 Performance Measures

- ❖ Complete all milestones for the scheduled Regional Highway Program projects on time and within budget.
 - ✓ SBCAG completed 65% and 95% final design milestone on time for US 101 Milpas to Cabrillo-Hot Springs project. [Overall project schedule delayed to accommodate construction funding in FY 07-08].
 - ✓ SBCAG completed Project Report and Initial Study for the Route 154 Operational Improvements Group II project and held public workshop during comment period. [The project was delayed to allow time to refine the improvement locations to be included as the preferred project in the environmental document.]

- ✓ SBCAG awarded construction dollars to authorize the beginning of construction of the 101/Ortega Hill project. Award was delayed two months to allow for recommendation from Caltrans to award to second-lowest bidder.
- ❖ Ensure that local Measure D allocations are made on schedule.
 - ✓ SBCAG made allocations to the local government entities on schedule. Expenditure reports were received from local agencies.

FY 2006-07 Objectives

- ❖ Approve Route 154 Group 2 Operational Improvements project and certify environmental document.
- ❖ Complete US 101 Ortega Hill Auxiliary Lane project construction.
- ❖ Complete final design and right of way acquisition for the US 101 Milpas to Cabrillo-Hot Springs project and prepare package for advertisement of construction.
- ❖ Begin preliminary environmental studies for 101 HOV lane widening.
- ❖ Prepare 2006 Measure D Highway Program Strategic Plan and financial update.
- ❖ Complete borrowing program against Measure D revenues to offset near-term expenditures with projected sales tax revenues.
- ❖ Allocate Measure D revenues to local government entities.

FY 2006-07 Performance Measures

- ❖ Complete all milestones for the scheduled Regional Highway Program projects on time and within budget.

- ✓ Monitor project schedules and update on monthly basis.
- ✓ Track and record project and program expenditures on monthly basis.
- ❖ Ensure that local Measure D allocations are made on schedule.

Service Authority for Freeway Emergencies (SAFE) Functions

In its capacity as the SAFE for Santa Barbara County, SBCAG is responsible for the installation, operation and administration of the system of approximately 342 roadside call boxes in Santa Barbara County. The system operating costs are financed primarily by a \$1 per-year fee on all motor vehicles registered within the county. SBCAG also operates a Freeway Service Patrol program on the South Coast 101 Corridor to reduce traffic congestion caused by non-recurrent incidents (i.e., traffic accidents, vehicle breakdowns, debris in lanes, etc)

Major FY 2005-06 Accomplishments

- ❖ Finished work on the Call Box Capital Replacement Program including:
 - ✓ Completed development of environmental document and project approval.
 - ✓ Coordinated digital conversion element with new service provider.
 - ✓ Developed contract documents for bidding.
 - ✓ Continued to work with Caltrans Local Assistance on federal-aid reimbursement process for \$1.0 million in federal earmark funds.
 - ✓ Retained consultant to perform inspection services during implementation.

- ✓ Completed Capital Replacement project using digital service and TTY technology.
- ✓ Upgrade all sites to meet ADA guidelines.
- ❖ Effectively maintain built-out call box system.
- ❖ Converted to a private Call Box Call Answering Center resulting in estimated annual savings of \$20,000 annually.
 - ✓ Developed contract documents for bidding and awarded a five year service contract.
 - ✓ Coordinated with CHP and contractor to determine technology and resource needs.
- ❖ Implemented a Freeway Service Patrol (FSP) pilot program.
 - ✓ Approved the expenditure of SAFE call box revenues as the non-state funding contribution to the program.
 - ✓ Secured \$210,913 in state FSP grant program funds for the 05/06 fiscal year.
 - ✓ Analyzed the dispatching, technology and resource needs of a new service with CHP.
 - ✓ Established standard operating procedures with CHP
 - ✓ Developed contract documents for bidding and awarded a three year service contract with local tow truck operator.
 - ✓ Initiated FSP service in March using two trucks during peak traffic periods.

FY 2005-06 Performance Measures

- ❖ Recover 90% of knockdown repair costs for all incidents when responsible party can be identified.
 - ✓ Collected knockdown repair costs totaling \$3,500 for one incident in which the responsible party was identified.
- ❖ Ensure that at least 98% of call boxes are operational at all times except during the call box replacement project when it

will be necessary to remove several call boxes at a time for short durations.

- ✓ The system averaged 11.5 call boxes out of operation per month (96.5% functional) due to regular maintenance, knockdowns and road rehabilitation projects on the south coast of Santa Barbara.

FY 2006-07 Objectives

- ❖ Maintain and operate built-out call box system.
- ❖ Collect data regarding frequency and location of call box calls.
- ❖ Monitor along with CHP the continued smooth operation of the Freeway Service Patrol program.
- ❖ Obtain state Freeway Service Patrol grant funds in the 06/07 fiscal year.
- ❖ Investigate the implementation of a mobile call box program.

FY 2006-07 Performance Measures

- ❖ Recover 90% of knockdown repair costs for all incidents when responsible party can be identified.
- ❖ Ensure that at least 98% of call boxes are operational at all times.
- ❖ Collect data from Freeway Service Patrol for comparison to adopted performance measures for pilot program.

Traffic Solutions Functions

Traffic Solutions is the transportation demand management (TDM) program administered by SBCAG that promotes ridesharing, public transportation, biking, walking, telecommuting, and other transportation alternatives on a countywide basis. Traffic Solutions also works directly with employers to assist in developing employee transportation programs. The Division administers the

Clean Air Express, a commuter bus program and assists in the co-management of the Coastal Express transit service program.

Major FY 2005-06 Accomplishments

- ❖ Transit
 - ✓ Operated the Clean Air Express and expanded Clean Air Express by one new route.
 - ✓ New Clean Air Express Operator Contract executed in August 2005.
 - ✓ Participated in the North County Transit Planning process to initiate potential transfer the Clean Air Express program to another agency.
 - ✓ Partnered with the City of Santa Barbara in a downtown Clean Air Express Free Ride promotion.
 - ✓ Produced a Clean Air Express TV ad for airing in North County.
 - ✓ Increased Clean Air Express ridership by 28%.
 - ✓ Arranged the selling of external advertising space on the Clean Air Express to generate additional revenue.
 - ✓ Added new VISTA Coastal Express southbound afternoon express run from Goleta to Ventura.
 - ✓ Increased VISTA Coastal Express ridership by 30%.
- ❖ Bicycling:
 - ✓ Conducted three bike safety motorist education classes, two bicycle safety classes and two basic bike maintenance classes and one school bicycle rodeo.
 - ✓ Updated the Regional Bike Map and converted it to a digital format available on the Traffic Solutions website.
 - ✓ Conducted the first annual Team Bike Challenge in June 2005.
- ❖ Carpool/Vanpool:
 - ✓ Continued to refine the real time on-line carpool matchlist program on the Traffic Solutions website.

- ✓ Developed a method of conducting periodic surveys to determine effectiveness of the carpool database.
 - ✓ Launched a \$10 gas card carpool match list promotion in April 2006.
 - ✓ Only 3 new rider rebates were issued. No new vanpools were formed under the Vanpool Quick Start program. The added convenience and lower cost of the Clean Air Express and VISTA Coastal Express has resulted in some transfers from vanpooling to transit and fewer formations of new vanpools.
 - ❖ FlexWork:
 - ✓ Completed FlexWork pilot programs for UCSB, Santa Barbara County Sheriff's Department, City of Santa Barbara, SBCAG, and initiated pilot programs with Cottage Health System and Veeco Technologies.
 - ✓ Initiated a pilot FlexWork and TDM benefits program for SBCAG employees.
 - ❖ Outreach:
 - ✓ Conducted six major employer surveys.
 - ✓ Commuter presentation to 16 employer/employee groups.
 - ✓ Published a new Traffic Solutions Brochure, Clean Air Express map, and brochures for Team Bike Challenge, Green Awards.
 - ✓ Published a new Employer Commuter Resource Guide.
- FY 2005-06 Performance Measures**
- ❖ Eliminate over 230,000 vehicle trips on an annual basis (not including carpoolers).
 - ✓ Eliminated over 343,000 vehicle trips, not including carpoolers, and 331,000 including carpoolers.
 - ❖ Eliminate over 11.0 million vehicle miles of travel on an annual basis (not including carpool trips)
 - ✓ Eliminated over 13.5 million vehicle miles of travel, not including carpool trips, and 14.2 million including carpool trips.
 - ❖ Maintain monthly contact with 350 employers through the e-newsletter *NewsWire*.
 - ✓ As noted previously, only 4 issues of the *NewsWire* were published in 05/06. Maintained contact with over 394 employers through the *NewsWire*. An additional 463 individuals also receive the *NewsWire* through SBCAG.
 - ❖ Maintain a seat sold to seating capacity ratio of 73% on a system-wide basis.
 - ✓ Maintained a seat sold to seating capacity ratio of 77% on a system-wide basis.
 - ❖ Maintain a 64% or greater farebox recovery ratio for Clean Air Express.
 - ✓ Maintained a 63% farebox recovery ratio for Clean Air Express. Fuel costs increased by 40% in FY05-06.
 - ❖ Implement one new Clean Air Express route in 2005.
 - ✓ Implemented one new route in September 2005.
 - ❖ Designate four employers as Best Work Places for Commuters.
 - ✓ Due to a delay in the Hwy 101 Milpas to Hot Springs Traffic Mitigation Program (TMP), several TMP TDM projects were postponed until FY06-07. The Best

Work Places for Commuters was one of the TMP TDM projects that will be implemented in late FY06-07.

FY 2006-07 Objectives

- ❖ Provide training and furnish promotional materials, support and activities for employer transportation coordinators.
- ❖ Implement the Phase II FlexWork Santa Barbara Pilot Program. Recruit four employers to participate in the Phase II pilot program.
- ❖ Co-Publish and distribute a monthly e-newsletter, *NewsWire* with SBCAG and Traffic Solutions.
- ❖ Develop and provide information and promotional materials regarding carpooling, vanpooling, transit, rail, bicycling, compressed work hours, telecommuting, tax programs and other TDM/ridesharing activities.
- ❖ Administer an Emergency Ride Home program with participating employers.
- ❖ Distribute, process and follow-up applications for carpool match lists. Maintain an updated rideshare database.
- ❖ Purchase map-based carpool match list and employer commuter software package.
- ❖ Administer the Clean Air Express commuter bus service, including route and schedule planning, fare collection, marketing and customer service.
- ❖ Add additional VISTA Coastal Express service to Goleta.
- ❖ Assist in the organization and ongoing placement of vanpools. Provide incentives to stimulate vanpool formation.
- ❖ Conduct a large-scale Regional Bike Map reprint.
- ❖ Organize a Rideshare Week event in October 2006.
- ❖ Organize the 2007 Team Bike Challenge in June.
- ❖ Conduct a tri-county 2006 Commuter Profile random phone survey.
- ❖ Assist the recruited FlexWork Santa Barbara employers in implementing their pilot FlexWork programs. Publish case studies for each of the pilot programs.

- ❖ Assist in defining and implementing TDM mitigation measures associated with EIR's and Negative Declarations.
- ❖ Prepare for the Demand Management program for the Milpas to Hot Springs Operational Improvements Traffic Mitigation Plan.
- ❖ Coordinate with multi agency consortium on Annual Green Awards.

FY 2006-07 Performance Measures

- ❖ Eliminate over 370,000 vehicle trips on an annual basis.
- ❖ Eliminate over 14.0 million vehicle miles of travel on an annual basis.
- ❖ Maintain monthly contact with 400 employers and other individuals through the *NewsWire*.
- ❖ Maintain a seat sold to seating capacity ratio of 77% on a system-wide basis.
- ❖ Maintain a 64% or greater farebox recovery ratio for Clean Air Express.

FUND DESCRIPTIONS

SBCAG utilizes a number of different funds in its accounting structure. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance related legal and contractual provisions.

Fund budgets are adopted annually to ensure accountability and control over the resources. The Board is only required to adopt budgets for five of SBCAG's funds: General Fund, Service Authority for Freeway Emergencies (SAFE), Traffic Solutions, Local Transportation Authority Capital Projects (Measure D), and Debt Service. For the remaining funds that have no adopted budget, the Board takes separate action during the fiscal year regarding the receipt and disbursement of those moneys.

General Fund (Fund 5300)

This is SBCAG's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. The SBCAG Board adopts a budget for this fund annually.

The General Fund is used to account for the receipt and expenditure of resources that allow SBCAG to meet its responsibilities as the metropolitan planning organization, regional transportation planning agency, airport land use commission, congestion management agency, and Local Transportation Authority. The specific activities that SBCAG will undertake in the coming year are described in the Overall Work Program, which is also adopted by the Board annually. Most of the revenues that support the budget are derived from federal and regional transportation funds which are allocated by formula or result from current policy and, thus, are relatively stable.

A portion of the salaries and benefits included in the General Fund relates to staff support that SBCAG provides to the SAFE, LTA and Traffic Solutions programs. SBCAG is fully reimbursed from SAFE, LTA and Traffic Solutions for these costs.

Special Revenue Funds

Special revenue funds account for revenue sources that are legally restricted to expenditure for specific purposes. The SBCAG utilizes seven special revenue funds; however, budgets are only required to be adopted for three of them: SAFE, Traffic Solutions, and LTA Capital Projects.

Service Authority for Freeway Emergencies (SAFE – Fund 5276)

The SAFE fund is used to account for the costs associated with the administration, operation, and maintenance of the system of freeway call boxes installed on state highways in Santa Barbara County and for the operation of a freeway service patrol program. These programs are funded primarily by a \$1.00 annual fee levied on all motor vehicles registered in the County. The SBCAG Board adopts a budget for this fund annually.

Traffic Solutions (Fund 5305)

In October 1991, SBCAG entered into an agreement with the County and the City of Santa Barbara to administer and implement an interagency Transportation Demand Management (TDM) program with the overall objective of reducing the reliance on single-occupant auto use for commuting during peak hours. Since then, Traffic Solutions has worked collaboratively with Santa Barbara County and several North County and south coast cities, as well as with Ventura County and San Luis Obispo County, to create and administer a variety of transportation demand

management programs, which promote alternative transportation methods.

Traffic Solutions administers a carpool and vanpool match list; administers Bike to Work Week and Rideshare events; manages the Clean Air Express commuter bus service operated between North County and the south coast; assists Ventura County in the administration of the Coastal Express bus service operated between Ventura and Goleta; and provides commuter assistance to the general public. These programs are funded through a combination of federal, state, and local revenue sources. The SBCAG Board adopts a budget for this fund annually.

**Local Transportation Authority Capital Projects
(Fund 5302)**

SBCAG is responsible for administering the ½ percent county sales tax approved by voters as Measure D in 1989. Pursuant to Ordinance No. 1, the proceeds from the ½ percent sales tax are to be divided with seventy percent allocated by formula to the cities and the County and the remaining thirty percent used to finance state and regional highway improvement projects identified in the Expenditure Plan as well as local paratransit services.

The monthly revenues from the thirty percent share are first used to cover principal and interest payments on the bonds issued as part of the financing of the Measure D program. The remainder is deposited into the LTA Capital Projects Fund and credited to individual projects on a percentage basis. The SBCAG Board adopts a budget for this fund annually.

Debt Service Fund (Fund 5304)

The purpose of the Debt Service Fund is to accumulate resources for the payment of principal and interest due on the sales tax revenue refunding bonds issued by the Local Transportation Authority (LTA) in September 2003. The resources used to fund the principal and interest payments are generated from a portion of the LTA's thirty percent share of Measure D sales tax revenues. The accumulation of resources and the payment of principal and interest are performed by a trustee. The LTA does not physically receive or disburse any of the funds that flow through this budget, which is adopted by the SBCAG Board annually.

The following special revenue funds are described below for informational purposes only. Since an adopted budget is not required, no financial information for these funds is presented in this document.

Ordinance Number One (Fund 5301)

This fund is used to account for the revenues received from the Measure D ½ percent sales tax. Revenues are disbursed to designated recipients like the County, the cities, Easy Lift, and SBCAG for state and regional highway projects, public transit, local street and road projects, and administrative expenses. SBCAG's share of the tax revenue is transferred into the LTA Capital Projects Fund (Fund 5302) for use on the projects identified in the Expenditure Plan.

Surface Transportation Program (Fund 5303)

This fund is used by SBCAG to administer the receipt and disbursement of State Highway Account funds. Under SAFETEA-LU, SBCAG receives an annual apportionment of federal Surface Transportation Program funds that are to be used for transportation projects within Santa Barbara County. These federal funds are then exchanged with Caltrans for a like amount of State Highway Account funds. By exchanging federal funds for non-federal state funds, project sponsors can avoid the burden associated with the extensive administration requirements of federal funding.

**Transportation Development Act –
Local Transportation Fund (Fund 1230)**

This fund is used to account for Local Transportation Funds provided by the Transportation Development Act. SBCAG disburses these funds to the County, the cities, and other local

agencies for pedestrian and bike facilities, transit services, and streets and roads in accordance with claims submitted by the local agencies.

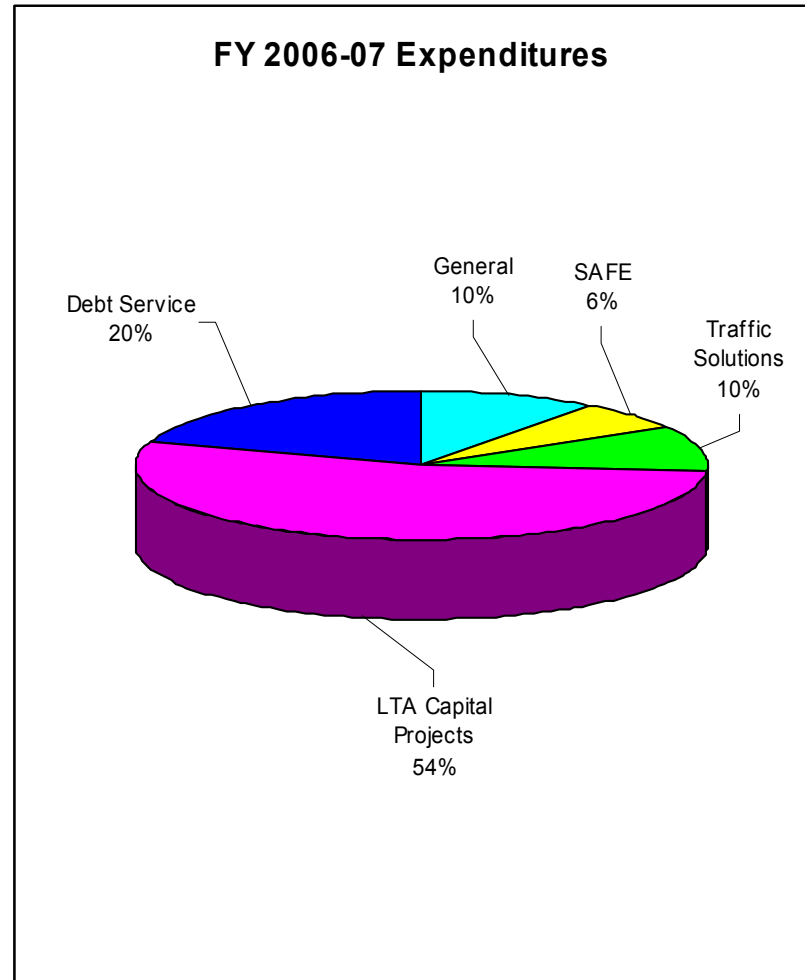
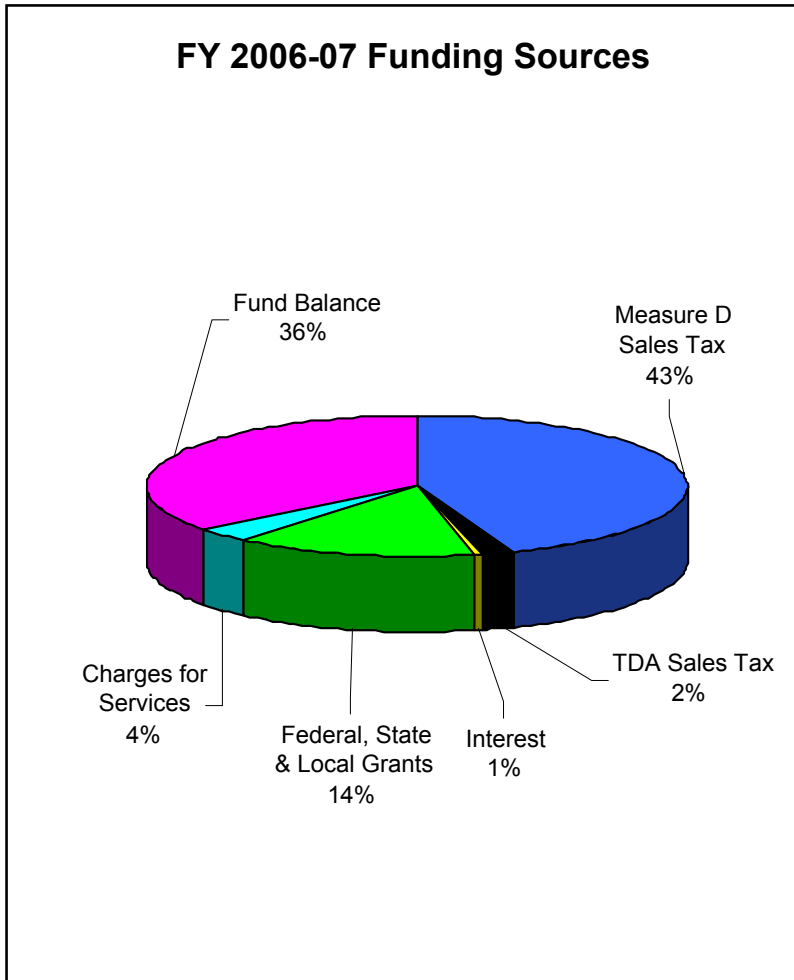
**Transportation Development Act –
State Transit Assistance Fund (Fund 1617)**

This fund is used to account for State Transit Assistance Funds provided by the Transportation Development Act. SBCAG disburses these funds to the County, some cities, and other local agencies for transit and transportation planning purposes in accordance with claims submitted by the local agencies.

SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
Budget Summary
Fiscal Year 2006-07

	<u>General</u>	<u>SAFE</u>	<u>Traffic Solutions</u>	<u>LTA Capital Projects</u>	<u>Debt Service</u>	<u>Total</u>
Revenues						
Sales Taxes	\$714,400	\$0	\$0	\$9,356,000	\$0	\$10,070,400
Interest	20,000	11,000	10,000	125,000	5,000	171,000
Intergovernmental Revenue - State	137,000	627,500	0	0	0	764,500
Intergovernmental Revenue - Federal	1,213,400	600,000	422,000	0	0	2,235,400
Intergovernmental Revenue - Local	0	0	135,000	0	0	135,000
Charges for Services	701,100	0	746,000	0	0	1,447,100
Miscellaneous Revenue	20,900	0	8,000	0	0	28,900
Other Financing Sources	0	0	888,000	0	4,290,000	5,178,000
Total Revenues	<u>2,806,800</u>	<u>1,238,500</u>	<u>2,209,000</u>	<u>9,481,000</u>	<u>4,295,000</u>	<u>20,030,300</u>
Use (Source) of Fund Balance	179,790	116,600	75,100	7,433,400	(4,800)	7,800,090
Total Funding Sources	<u>\$2,986,590</u>	<u>\$1,355,100</u>	<u>\$2,284,100</u>	<u>\$16,914,400</u>	<u>\$4,290,200</u>	<u>\$27,830,390</u>
Expenditures						
Salaries and Benefits	\$2,072,400	\$0	\$0	\$0	\$0	\$2,072,400
Services and Supplies	797,800	604,200	1,773,700	11,783,800	0	14,959,500
Other Charges	7,180	0	241,900	800	450,200	700,080
Fixed Assets	11,400	750,900	268,500	1,800	0	1,032,600
Other Financing Uses	97,810	0	0	5,128,000	3,840,000	9,065,810
Total Expenditures	<u>\$2,986,590</u>	<u>\$1,355,100</u>	<u>\$2,284,100</u>	<u>\$16,914,400</u>	<u>\$4,290,200</u>	<u>\$27,830,390</u>

SBCAG Consolidated Revenues and Expenditures



SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
General Fund - Comparative Revenue Information

<u>Revenue Description</u>	<u>Account Number</u>	<u>Cash Basis Actual 2004-05</u>	<u>Adopted Budget 2005-06</u>	<u>Estimated Actual 2005-06</u>	<u>Proposed Budget 2006-07</u>
<i>Taxes</i>					
TDA - LTF Sales Tax	3092	315,829	402,900	405,476	394,400
Measure D Sales Tax	3094	420,046	578,300	581,830	320,000
<i>Use of Money and Property</i>					
Interest	3380	18,938	15,000	22,909	20,000
<i>Intergovernmental Revenue - State</i>					
RSTP/STIP PPM Funds	4339	135,000	135,000	135,000	137,000
HCD Grant - Jobs/Housing Study	4339	82,338	0	0	0
<i>Intergovernmental Revenue - Federal</i>					
Consolidated Planning Grant	4789	1,018,307	988,800	929,072	1,054,600
FHWA SPR - 101 in Motion	4789	28,659	0	0	0
Federal Appropriations - 101 in Motion	4789	0	0	243,180	158,800
<i>Intergovernmental Revenue - Local</i>					
Local Government Contributions	4840	0	90,000	45,000	0
<i>Charges for Services</i>					
TS,SAFE & LTA Salary Reimbursements	5739	440,182	506,000	508,565	681,100
APCD - SIP Development	5739	13,260	10,000	3,000	20,000
<i>Miscellaneous Revenue</i>					
County Contribution	5770	15,000	15,000	15,000	15,000
Other Miscellaneous	5909	4,410	5,900	5,880	5,900
<i>Other Financing Sources</i>					
Operating Transfers In - 101 in Motion	5910	600,000	400,000	292,550	0
Op Trans In - Regional Hwy Project Dvlpmt	5910	0	60,000	60,000	0
Total Revenues		<u>3,091,969</u>	<u>3,206,900</u>	<u>3,247,462</u>	<u>2,806,800</u>
Use (Source) of Available Fund Balance		(58,197)	255,800	(47,676)	179,790
Total Funding Sources		<u><u>3,033,772</u></u>	<u><u>3,462,700</u></u>	<u><u>3,199,786</u></u>	<u><u>2,986,590</u></u>

SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
General Fund - Comparative Expenditure Information

<u>Expenditure Description</u>	<u>Account Number</u>	<u>Cash Basis Actual 2004-05</u>	<u>Adopted Budget 2005-06</u>	<u>Estimated Actual 2005-06</u>	<u>Proposed Budget 2006-07</u>
Salaries and Benefits					
Regular Salaries	6100	1,352,587	1,493,400	1,395,798	1,569,100
Retirement Contribution	6400	185,524	228,300	221,200	254,200
FICA/Medicare	6550	19,921	22,000	20,301	23,000
Health Insurance	6600	159,494	179,200	169,248	194,300
Life and Disability Insurance	6610	10,627	11,600	9,457	12,000
Workers Compensation	6900	24,219	32,700	18,089	19,800
Subtotal		<u>1,752,372</u>	<u>1,967,200</u>	<u>1,834,093</u>	<u>2,072,400</u>
Services and Supplies					
Communications	7050	5,095	6,000	5,604	7,000
Insurance	7090	5,796	8,500	8,653	10,500
Audit Fees	7324	28,713	32,600	36,318	35,000
Janitorial & Building Maintenance	7362	11,143	11,500	16,185	17,000
Memberships	7430	15,300	12,000	9,700	12,500
Office Expense	7450	40,708	62,000	26,080	50,500
Postage	7451	3,605	4,000	2,173	4,000
Copier Costs	7453	3,636	4,100	3,347	4,400
Professional & Special Services	7460	975,638	1,182,000	1,091,680	465,000
ADP Payroll Fees	7507	6,957	6,800	6,941	7,000
Publications & Legal Notices	7530	4,822	10,000	9,942	10,000
Office Lease Costs	7580	73,828	78,900	78,811	79,000
Meeting Expenses	7650	7,994	6,000	2,612	10,000
Charges for County Services	7669	27,592	5,000	4,961	28,900
Transportation and Travel	7730	35,019	35,000	33,828	44,000
Utilities	7760	7,548	10,000	9,108	13,000
Subtotal		<u>1,253,394</u>	<u>1,474,400</u>	<u>1,345,943</u>	<u>797,800</u>
Other Charges					
Interest Expense	7830	2,607	2,300	2,284	180
Reprographics Services	7891	0	500	0	0
Phone System Equipment	7897	6,031	6,800	6,948	7,000
Subtotal		<u>8,638</u>	<u>9,600</u>	<u>9,232</u>	<u>7,180</u>
Other Financing Uses					
Op Trans Out - TDM/Rideshare	7901	0	0	0	50,000
Long Term Debt Principal Repayment	7910	7,195	7,600	7,518	47,810
Fixed Assets					
Office Furnishings & Equipment	8300	12,173	3,900	3,000	11,400
Total Expenditures		<u>3,033,772</u>	<u>3,462,700</u>	<u>3,199,786</u>	<u>2,986,590</u>

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
SAFE - Comparative Revenue Information**

<u>Revenue Description</u>	<u>Account Number</u>	<u>Cash Basis Actual 2004-05</u>	<u>Adopted Budget 2005-06</u>	<u>Estimated Actual 2005-06</u>	<u>Proposed Budget 2006-07</u>
<i>Use of Money and Property</i>					
Interest	3380	14,393	16,200	16,005	11,000
<i>Intergovernmental Revenue - State</i>					
Motor Vehicle Fees	3541	354,213	345,000	359,772	350,000
FSP Grant Program	4339	0	189,000	210,913	277,500
<i>Intergovernmental Revenue - Federal</i>					
Federal TEA 21 Funds	4789	0	1,055,400	455,400	600,000
<i>Other Financing Sources</i>					
Op Trans In - Regional Hwy Proj Dvlpmnt	5910	0	5,000	5,000	0
Total Revenues		<u>368,606</u>	<u>1,610,600</u>	<u>1,047,090</u>	<u>1,238,500</u>
Use (Source) of Available Fund Balance		(3,955)	398,680	(97,733)	116,600
Total Funding Sources		<u><u>364,651</u></u>	<u><u>2,009,280</u></u>	<u><u>949,357</u></u>	<u><u>1,355,100</u></u>

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
SAFE - Comparative Expenditure Information**

<u>Expenditure Description</u>	<u>Account Number</u>	<u>Cash Basis Actual 2004-05</u>	<u>Adopted Budget 2005-06</u>	<u>Estimated Actual 2005-06</u>	<u>Proposed Budget 2006-07</u>
<i>Services and Supplies</i>					
Communications	7050	43,040	49,200	28,240	35,100
Insurance	7090	1,783	2,100	2,760	2,400
Call Box Maintenance	7120	84,701	86,120	85,179	87,600
Audit Fees	7324	1,136	1,300	1,419	1,500
Office Expense	7450	20	0	160	3,000
Postage	7451	0	0	0	2,000
Professional & Special Services	7460	173,412	433,560	200,548	395,400
Call Box Repair Costs	7650	57,453	75,000	19,051	75,000
Charges for County Services	7669	2,192	1,700	1,700	1,200
Transportation and Travel	7730	0	0	0	1,000
Subtotal		<u>363,737</u>	<u>648,980</u>	<u>339,057</u>	<u>604,200</u>
<i>Fixed Assets</i>					
Call Box Installations & Upgrades	8300	0	1,360,000	610,000	750,000
Office Furnishings & Equipment	8300	914	300	300	900
Subtotal		<u>914</u>	<u>1,360,300</u>	<u>610,300</u>	<u>750,900</u>
Total Expenditures		<u><u>364,651</u></u>	<u><u>2,009,280</u></u>	<u><u>949,357</u></u>	<u><u>1,355,100</u></u>

SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
Traffic Solutions - Comparative Revenue Information

Revenue Description	Account Number	Cash Basis Actual 2004-05	Adopted Budget 2005-06	Estimated Actual 2005-06	Proposed Budget 2006-07
<i>Use of Money and Property</i>					
Interest	3380	3,678	5,000	9,507	10,000
<i>Intergovernmental Revenue - State</i>					
RSTP/STIP Rideshare Funds	4339	134,000	135,000	135,000	0
<i>Intergovernmental Revenue - Federal</i>					
CMAQ - CAE	4789	175,287	228,000	187,896	0
CMAQ - Expansion	4789	60,028	103,500	62,503	0
CMAQ - TDM	4789	207,135	169,400	175,815	422,000
<i>Intergovernmental Revenue - Local</i>					
APCD/UCSB CAE Contributions	4840	116,990	133,000	133,000	135,000
<i>Charges for Services</i>					
Clean Air Express Fare Revenue	5739	570,552	636,000	705,981	746,000
<i>Miscellaneous Revenue</i>					
Other Miscellaneous	5909	0	0	0	8,000
<i>Other Financing Sources</i>					
Operating Transfers In - CAE/Coastal Exp	5910	374,000	392,000	392,000	838,000
Operating Transfers In - TDM/Rideshare	5910	0	0	0	50,000
Sale of Fixed Asts-Prsnl Prop	5919	7,504	0	0	0
Total Revenues		1,649,174	1,801,900	1,801,702	2,209,000
Use (Source) of Available Fund Balance		(38,592)	(8,710)	(176,571)	75,100
Total Funding Sources		1,610,582	1,793,190	1,625,131	2,284,100

SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
Traffic Solutions - Comparative Expenditure Information

Expenditure Description	Account Number	Cash Basis Actual 2004-05	Adopted Budget 2005-06	Estimated Actual 2005-06	Proposed Budget 2006-07
Services and Supplies					
Communications	7050	1,816	2,000	1,886	2,100
Insurance	7090	16,254	18,000	18,899	22,000
Audit Fees	7324	4,543	5,100	5,000	6,000
Janitorial & Building Maintenance	7362	2,801	2,800	3,101	4,000
Memberships	7430	1,688	800	851	700
Office Expense	7450	5,247	19,850	5,978	35,400
Postage	7451	5,334	9,900	3,013	9,000
Copier Costs	7453	978	1,100	712	1,100
Professional Services (Project Costs)	7460	1,021,743	1,138,140	983,590	1,296,700
Office Lease Costs	7580	21,407	21,600	21,462	23,000
Special Dept. Expense (Staff Costs)	7650	373,620	355,300	369,831	361,100
Charges for County Services	7669	4,759	7,400	7,391	6,100
Transportation and Travel	7730	4,359	3,500	3,262	3,500
Utilities	7760	2,013	2,600	2,278	3,000
Subtotal		1,466,562	1,588,090	1,427,254	1,773,700
Other Charges					
Fuel Charges	7893	138,134	187,000	194,939	240,000
Phone System Equipment	7897	1,546	1,900	1,738	1,900
Subtotal		139,680	188,900	196,677	241,900
Fixed Assets					
CAE Bus Improvements/Replacement	8300	0	15,000	0	265,000
Office Furnishings & Equipment	8300	4,340	1,200	1,200	3,500
Subtotal		4,340	16,200	1,200	268,500
Total Expenditures		1,610,582	1,793,190	1,625,131	2,284,100

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
LTA Capital Projects - Comparative Revenue Information**

<u>Revenue Description</u>	<u>Account Number</u>	<u>Cash Basis Actual 2004-05</u>	<u>Adopted Budget 2005-06</u>	<u>Estimated Actual 2005-06</u>	<u>Proposed Budget 2006-07</u>
<i>Taxes</i>					
Measure D Sales Tax	3094	8,589,193	8,427,500	8,595,000	9,356,000
<i>Use of Money and Property</i>					
Interest	3380	149,978	125,000	209,365	125,000
<i>Miscellaneous Revenue</i>					
Other Miscellaneous	5909	3,975	0	0	0
Total Revenues		<u>8,743,146</u>	<u>8,552,500</u>	<u>8,804,365</u>	<u>9,481,000</u>
Use (Source) of Available Fund Balance		(1,348,556)	5,559,600	367,318	7,433,400
Total Funding Sources		<u><u>7,394,590</u></u>	<u><u>14,112,100</u></u>	<u><u>9,171,683</u></u>	<u><u>16,914,400</u></u>

SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
LTA Capital Projects - Comparative Expenditure Information

<u>Expenditure Description</u>	<u>Account Number</u>	<u>Cash Basis Actual 2004-05</u>	<u>Adopted Budget 2005-06</u>	<u>Estimated Actual 2005-06</u>	<u>Proposed Budget 2006-07</u>
Services and Supplies					
Communications	7050	480	500	494	500
Insurance	7090	8,846	7,900	8,235	9,500
Audit Fees	7324	13,208	15,500	12,359	16,500
Janitorial & Building Maintenance	7362	1,401	700	780	1,000
Office Expense	7450	2,340	2,000	1,062	800
Copier Costs	7453	519	300	200	300
Professional & Special Services	7460	2,069,753	8,928,400	4,135,057	11,706,200
Office Lease Costs	7580	10,707	6,100	6,000	6,100
Meeting Expenses	7650	21,133	18,200	17,006	18,200
Charges for County Services	7669	14,044	(12,600)	(12,600)	18,900
Travel	7730	0	0	0	5,000
Utilities	7760	1,006	700	600	800
Subtotal		<u>2,143,437</u>	<u>8,967,700</u>	<u>4,169,193</u>	<u>11,783,800</u>
Other Charges					
Phone System Equipment	7897	616	800	702	800
Subtotal		<u>616</u>	<u>800</u>	<u>702</u>	<u>800</u>
Other Financing Uses					
Operating Transfers Out - 101 in Motion	7901	600,000	400,000	258,800	0
Operating Transfers Out - Traffic Mgmt Pln	7901	0	0	0	60,000
Op Trans Out - Regional Hwy Proj Dvlpmt	7901	0	65,000	65,000	0
Operating Transfers Out - CAE/Coastal Exp	7901	374,000	392,000	392,000	778,000
Operating Transfers Out - Debt Service	7905	4,274,710	4,286,000	4,285,388	4,290,000
Subtotal		<u>5,248,710</u>	<u>5,143,000</u>	<u>5,001,188</u>	<u>5,128,000</u>
Fixed Assets					
Office Furnishings & Equipment	8300	1,827	600	600	1,800
Total Expenditures		<u><u>7,394,590</u></u>	<u><u>14,112,100</u></u>	<u><u>9,171,683</u></u>	<u><u>16,914,400</u></u>

SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
Debt Service Fund - Comparative Revenue Information

<u>Revenue Description</u>	<u>Account Number</u>	<u>Cash Basis Actual 2004-05</u>	<u>Adopted Budget 2005-06</u>	<u>Estimated Actual 2005-06</u>	<u>Proposed Budget 2006-07</u>
<i>Use of Money and Property</i>					
Interest	3380	4,027	2,500	6,060	5,000
<i>Other Financing Sources</i>					
Operating Transfers In	5911	4,274,710	4,286,000	4,285,388	4,290,000
Total Revenues		4,278,737	4,288,500	4,291,448	4,295,000
Use (Source) of Available Fund Balance		8,401	(3,100)	(6,060)	(4,800)
Total Funding Sources		4,287,138	4,285,400	4,285,388	4,290,200

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS
Debt Service Fund - Comparative Expenditure Information**

<u>Expenditure Description</u>	<u>Account Number</u>	<u>Cash Basis Actual 2004-05</u>	<u>Adopted Budget 2005-06</u>	<u>Estimated Actual 2005-06</u>	<u>Proposed Budget 2006-07</u>
<i>Other Charges</i>					
Interest Expense	7830	617,138	525,400	525,388	450,200
<i>Other Financing Uses</i>					
Long Term Debt Principal Repayment	7910	3,670,000	3,760,000	3,760,000	3,840,000
Total Expenditures		<u>4,287,138</u>	<u>4,285,400</u>	<u>4,285,388</u>	<u>4,290,200</u>

**JOB CLASS TABLE
FISCAL YEAR 2005-06**

Classification Title	Adopted FY 2005-06	Additions/ Deletions	Adopted FY 2005-06	Range Number	Hourly Rate		Monthly Equiv		Step Limit	Unit
					Minimum	Maximum	Minimum	Maximum		
Executive Director	1.00		1.00	733	53.981	65.899	9,357	11,422	A-E	41
Deputy Director	2.00		2.00	668	39.034	47.653	6,766	8,260	A-E	43
Admin Services Officer II *	1.00		1.00	644	34.631	42.277	6,003	7,328	A-E	43
TDM Program Administrator	1.00		1.00	635	33.110	40.421	5,739	7,006	A-E	43
Transportation Planner II *	2.00		2.00	618	30.419	37.135	5,273	6,437	A-E	24
Senior Transportation Planner *	2.00		2.00	634	32.946	40.220	5,711	6,971	A-E	24
Transportation Program Coordinator (TP II)	1.00		1.00	618	30.419	37.135	5,273	6,437	A-E	24
Finance Officer II *	1.00		1.00	615	29.967	36.584	5,194	6,341	A-E	24
Regional Analyst	1.00		1.00	608	28.939	35.328	5,016	6,124	A-E	24
Public Info/Government Affairs Coordinator	1.00		1.00	615	29.967	36.584	5,194	6,341	A-E	24
Admin Services Officer I *	0.00		0.00	600	27.807	33.947	4,820	5,884	A-E	43
TDM Marketing Coordinator	1.00		1.00	589	26.322	32.134	4,562	5,570	A-E	24
Transit Coordinator	1.00		1.00	589	26.322	32.134	4,562	5,570	A-E	24
Transportation Planner I *	0.00		0.00	588	26.191	31.974	4,540	5,542	A-E	24
Transportation Engineer	0.50		0.50	639	33.778	41.236	5,855	7,148	A-E	24
Finance Officer I *	0.00		0.00	568	23.705	28.939	4,109	5,016	A-E	24
Executive Secretary / Board Clerk	1.00		1.00	553	21.996	26.853	3,813	4,655	A-E	32
TDM Project Coordinator	1.00		1.00	534	20.007	24.425	3,468	4,234	A-E	24
Administrative Assistant	1.00		1.00	518	18.473	22.552	3,202	3,909	A-E	24
Administrative Services Clerk	1.00		1.00	491	16.146	19.710	2,799	3,416	A-E	23
Total Number of Positions	19.50	0.00	19.50							

*An employee can be hired at either an I, II or senior level depending on experience.

**JOB CLASS TABLE
FISCAL YEAR 2006-07**

Assumes Board approval of a 4% cost-of-living increase for all classifications effective 6/19/06

Classification Title	Adopted FY 2005-06	Additions/ Deletions	Proposed FY 2006-07	Range Number	Hourly Rate		Monthly Equiv		Step Limit	Unit
					Minimum	Maximum	Minimum	Maximum		
Executive Director	1.00		1.00	741	56.178	68.582	9,738	11,888	A-E	41
Deputy Director	2.00		2.00	676	40.623	49.592	7,041	8,596	A-E	43
Admin Services Officer II *	1.00		1.00	652	36.040	43.998	6,247	7,626	A-E	43
TDM Program Administrator	1.00		1.00	643	34.458	42.066	5,973	7,291	A-E	43
Transportation Planner II *	3.00		3.00	626	31.657	38.647	5,487	6,699	A-E	24
Senior Transportation Planner *	2.00		2.00	642	34.287	41.857	5,943	7,255	A-E	24
Finance Officer II *	1.00		1.00	623	31.187	38.073	5,406	6,599	A-E	24
Regional Analyst	1.00		1.00	616	30.117	36.766	5,220	6,373	A-E	24
Public Info/Government Affairs Coordinator	1.00		1.00	623	31.187	38.073	5,406	6,599	A-E	24
Admin Services Officer I *	0.00		0.00	608	28.939	35.328	5,016	6,124	A-E	43
TDM Marketing Coordinator	1.00		1.00	597	27.394	33.442	4,748	5,797	A-E	24
Transit Coordinator	1.00		1.00	597	27.394	33.442	4,748	5,797	A-E	24
Transportation Planner I *	0.00		0.00	596	27.258	33.276	4,725	5,768	A-E	24
Transportation Engineer	0.50	0.50	1.00	647	35.153	42.914	6,093	7,438	A-E	24
Finance Officer I *	0.00		0.00	576	24.670	30.117	4,276	5,220	A-E	24
Executive Secretary / Board Clerk	1.00		1.00	561	22.892	27.946	3,968	4,844	A-E	32
TDM Project Coordinator	1.00		1.00	542	20.822	25.419	3,609	4,406	A-E	24
Administrative Assistant	1.00		1.00	526	19.225	23.470	3,332	4,068	A-E	24
Administrative Services Clerk	1.00		1.00	499	16.803	20.513	2,913	3,556	A-E	23
Total Number of Positions	19.50	0.50	20.00							

*An employee can be hired at either a I , II or senior level depending on experience.

APPENDIX

Traffic Solutions Professional and Special Services	
Carpool & Employer Software	\$60,000
Clean Air Express Operations	715,500
Coastal Express Operations & Marketing	337,600
Commuter Profile Survey	60,000
Computer Support & Reception Services	10,500
Emergency Ride Home Program	900
Green Awards	1,500
Pollution Prevention Week & Earth Day Booth	600
Program Advertising	20,000
Program Printing Services	4,800
Rideshare Event	9,000
Team Bike Challenge	8,300
TMP Flexwork	60,000
Vanpool Quick Start & Rebate Program	8,000
Total	<u>\$1,296,700</u>

LTA Capital Projects Professional and Special Services	
Computer Support & Reception Services	\$2,700
Financial Advisor - MCM	15,000
Legal Services - County Counsel	35,000
Other Miscellaneous	9,500
Route 101/Donovan	30,000
Route 101/Stowell	15,000
Route 101 Widening	1,000,000
Route 154 Group II	860,000
SBCAG Staff Support	195,000
Trustee Services - U.S. Bank	4,000
US 101 Milpas to Hot Springs	5,000,000
US 101 Ortega Hill	4,540,000
Total	<u>\$11,706,200</u>

General Fund Professional and Special Services	
101 In Motion	\$100,000
Airport Land Use Plan	50,000
Compensation and Benefit Study	20,000
Computer Support & Reception Services	38,000
Congestion Management	3,000
Contributions to LOSSAN/CRCC	10,000
County Air Photo Update Project	10,000
ITS Consultant	5,000
Legal Services - County Counsel	25,000
Measure D Reauthorization-Public Information	50,000
North County Transit Plan	10,000
Other Miscellaneous	9,000
Regional Growth Forecast	5,000
Regional Indicators Report	5,000
RTP Consultant	20,000
Transit Planning - TDA Audits	80,000
Travel Demand Model	25,000
Total	<u>\$465,000</u>

Service Authority for Freeway Emergencies Professional and Special Services	
Call Answering Center	\$12,000
Call Box Site Cleaning	1,700
CHP/SAFE Liaison Costs	1,500
Computer Support & Reception Services	2,700
Freeway Service Patrol Program	24,000
Freeway Service Patrol Truck Services	228,500
SBCAG Staff Support	125,000
Total	<u>\$395,400</u>