

## STAFF REPORT

**SUBJECT:** FY 2008-09 SBCAG Budget

**MEETING DATE:** June 19, 2008

**AGENDA ITEM:** 6C

**STAFF CONTACT:** Jim Kemp, Martha Gibbs

### RECOMMENDATION:

Adopt a resolution approving the FY 2008-09 SBCAG Comprehensive Budget and approving an updated SBCAG Position Classification Chart which includes a partial implementation of the recommended salary adjustments per the most recent compensation and benefits study and a salary increase of five salary ranges to all authorized position, representing a cost-of-living adjustment of approximately 2.5% to be effective pay period 14, with a pay date of July 10, 2008.

### DISCUSSION:

The proposed FY 2008-09 SBCAG budget was presented to the board at its May meeting. The budget overview highlighted revenue and expenditure trends, budget features, new initiatives and issues, as well as significant changes from the current year. Staff addressed all questions from the board at that time and received no additional comments or directives to modify the draft budget. One change has been made by staff to the draft budget to reflect new revenues in the General Fund resulting from the recent approval of a grant for Regional Blueprint Partnership Planning funds.

**COMMITTEE REVIEW:** None

RESOLUTION OF THE SANTA BARBARA  
COUNTY ASSOCIATION OF GOVERNMENTS

ADOPTION OF COMPREHENSIVE )  
BUDGET FOR FY 2008-09 )  
\_\_\_\_\_ )

RESOLUTION NO. 08-11

WHEREAS, the Santa Barbara County Association of Governments is established under a joint powers agreement executed by each of the incorporated cities and the County; and

WHEREAS, the Santa Barbara County Association of Governments serves as the airport land use commission pursuant to Section 21670.1 of the California Public Utilities code; as the council of governments pursuant to Section 29532 of the California Government Code; and as the metropolitan planning organization pursuant to 23 U.S. Code Section 143; and

WHEREAS, the Santa Barbara County Association of Governments has been designated as the Local Transportation Authority and charged with the responsibility of carrying out the purposes and directives of the Local Transportation Authority and Improvement Act, commencing with Section 180000 of the California Public Utilities code; and

WHEREAS, the Santa Barbara County Association of Governments administers and implements an interagency transportation demand management and ridesharing program, known as Traffic Solutions; and

WHEREAS, the Santa Barbara County Service Authority for Freeway Emergencies (SAFE) has been established pursuant to Chapter 14 (commencing with Section 2550) of Division 3 of the California Streets and Highways Code; and the Santa Barbara County Association of Governments has assumed the authority and responsibilities of the SAFE as of January 1, 1992; and

WHEREAS, certain funds have been made available to enable the Santa Barbara County Association of Governments to fulfill the responsibilities cited above; and

WHEREAS, these funds will be in the possession of the Santa Barbara County Association of Governments in Funds 5276, 5300, 5302, 5304, and 5305.

WHEREAS, from Fund No. 5300, the Santa Barbara County Association of Governments authorizes and approves partial implementation of salary adjustments resulting from a compensation and benefits study for nine authorized positions ranging from 2.5% to 4.0% and approves position reclassifications to the Transportation Planner and Finance Officer series, allowing for appointment of all authorized positions in these two classifications at the I, II or Senior level.

WHEREAS, from Fund No. 5300, the Santa Barbara County Association of Governments authorizes and approves a cost of living adjustment salary increase for each authorized position of five salary ranges, approximately 2.5% percent, to be effective the biweekly pay period 14, with a pay date of July 10, 2008.

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT the Santa Barbara County Association of Governments adopts the comprehensive budget for the 2008-09 fiscal year and approves the revised Santa Barbara County Association of Governments Position Classification Chart attached hereto.

PASSED AND ADOPTED this 19th day of June 2008 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

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Jim Kemp  
Executive Director

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Brooks Firestone, Chair  
Santa Barbara County  
Association of Governments

APPROVED AS TO FORM:

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Kevin E. Ready, Sr.  
Deputy County Counsel

**Recommended Salary Adjustments<sup>1</sup>**

<b>Class Title</b>	<b>Current Range</b>	<b>Change</b>	<b>New Range</b>
Executive Director	754	None	754
Deputy Executive Director	682	3.0%	688
Business Manager I/II	614/658	3.0%	620/664
TDM Program Administrator	649	2.5%	654
Transportation Planner I/II	602/632	None	602/632
Transportation Planner Senior	648	Reclass	653
Finance Officer I/II	582/629	None	582/629
Finance Officer Senior	n/a	Reclass	649
Regional Analyst	622	2.5%	627
Public Info/Govt Affairs Coordinator	629	2.5%	634
TDM Marketing Coordinator	603	2.5%	608
TDM Transit Coordinator	603	2.5%	608
Transportation Engineer	653	4.0%	661
Executive Secretary/Board Clerk	567	None	567
TDM Project Coordinator	548	2.5%	553
Administrative Assistant	532	None	532
Administrative Services Clerk	505	None	505

<sup>1</sup>Recommended salary adjustments represent partial implementation of findings from the 2008 Compensation and Benefits Study. Adjustments do not include the Cost of Living Adjustment.

**SBCAG POSITION CLASSIFICATION CHART**

EFFECTIVE PAY PERIOD 14, Pay date 07/10/08

POSITION TITLE	RANGE	MINIMUM RATE	MAXIMUM RATE	STEP LIMITS
FINANCE OFFICER I or FINANCE OFFICER II or SENIOR FINANCE OFFICER	587 634 654	26.061 32.946 36.402	31.815 40.220 44.439	A-E
BUSINESS MANAGER I or BUSINESS MANAGER II	625 669	31.500 39.229	38.454 47.891	A-E
ADMINISTRATIVE SERVICES CLERK	510	17.750	21.670	A-E
DEPUTY DIRECTOR	693	44.218	53.981	A-E
ADMINISTRATIVE ASSISTANT	537	20.309	24.793	A-E
EXECUTIVE DIRECTOR	759	61.455	75.024	A-E
EXECUTIVE SECRETARY/BOARD CLERK	572	24.183	29.522	A-E
REGIONAL ANALYST	632	32.619	39.821	A-E
PUBLIC INFO. /GOVT. AFFAIRS COORD.	639	33.778	41.236	A-E
TDM MARKETING COORDINATOR	613	29.670	36.220	A-E
TDM PROGRAM ADMINISTRATOR	659	37.321	45.561	A-E
TDM PROJECT COORDINATOR	558	22.552	27.531	A-E
TDM TRANSIT COORDINATOR	613	29.670	36.220	A-E
TRANSPORTATION PLANNER I or TRANSPORTATION PLANNER II or SENIOR TRANSPORTATION PLANNER	607 637 658	28.795 33.442 37.135	35.153 40.826 45.334	A-E
TRANSPORTATION ENGINEER	666	38.647	47.180	A-E



# COMPREHENSIVE BUDGET

**Fiscal Year 2008-2009**

*AS OF JUNE 19, 2008*

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**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS**  
**Comprehensive Budget - Fiscal Year 2008-09**  
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**GENERAL OVERVIEW**

The FY 2008-09 Comprehensive Budget continues longstanding SBCAG policies of prudent fiscal management and long-term financial stability. The budget document format and organization are designed to provide clear information to the Board and members of the public and to make the budget an effective internal management tool.

The budgets for individual programs (e.g., SAFE, Traffic Solutions) are consolidated in a single budget document. Revenues and expenditures for each program are shown separately, within the larger context. The budget document provides summary information on revenues and expenditures to provide an overall perspective on the SBCAG's finances. In addition, the budget document provides additional information on past year (FY 2006-07) revenues and expenditures and estimated revenues and expenditures for the current year (FY 2007-08), for purposes of year-to-year comparisons.

The SBCAG consolidated budget is a compilation of budgets adopted for five separate accounting funds comprised of the General Fund, Traffic Solutions, Service Authority for Freeway Emergencies (SAFE), Local Transportation Authority (Measure D) and Debt Service.

The proposed consolidated budget for FY 2008-09 is \$33.7 million. The proposed budget includes \$18.4 million in costs related to capital improvement projects for which SBCAG is responsible and \$8.6 million in bond debt service payments. The proposed consolidated budget represents an 18.4% increase from the adopted budget for the current year. This increase is primarily a result of debt service payments on the 2006 bond issue which was utilized to leverage the capital expenditures on Measure D regional highway projects.

The proposed General Fund budget which includes most of SBCAG's staff and operating costs is \$3.4 million which is slightly greater than prior year. This increase is due to benefit rate

changes and the allocation of shared costs by means of an indirect rate rather than directly charging individual programs. Revenues are anticipated from several different state and federal sources and are expected to meet budgetary requirements along with a draw on available fund balance of \$51,250.

A section is included in the budget document, which describes the agency's performance goals, objectives and accomplishments. A section for each of SBCAG's divisions' reports on progress in meeting performance measures established for the current year budget, and outlines work objectives and performance measures for the coming year. These will continue to be monitored in future years and used to allocate SBCAG's resources to ensure maximum benefit to the region as a whole.

**KEY PROGRAM ISSUES**

The Comprehensive Budget is closely tied to the FY 2008-09 Overall Work Program (OWP) adopted by the board in April 2008. The OWP describes the activities SBCAG proposes to undertake during the coming year. The OWP lays much of the groundwork for the budget in that it assigns staff resources to specific work tasks and products.

Major initiatives planned for FY 2008-09 are described in detail in the Overall Work Program. Following is a summary of some of the key projects that will be undertaken during the year:

**Transportation Funding and Renewal of Measure D**

A priority for SBCAG during FY 2008-09 will be continuing efforts initiated in 2005-06 to develop a ballot measure for extension of Measure D. The current Measure D expires in 2010 which will result in a devastating loss of nearly \$35 million annually in transportation revenues.

Continuing uncertainty about state and federal transportation funding, have underscored the importance of the local transportation funds generated through Measure D. In addition, transportation funding needs continue to grow for local road repair and maintenance, congestion relief, safety improvements, local and regional transit and other transportation alternatives.

The 2008-09 budget reflects the effort that will be focused on Measure D activities during the coming year and developing a ballot measure to extend the local ½ cent sales tax including:

- ❖ Successfully delivering the remaining Measure D regional highway and transit projects:
  - ✓ 101/Milpas to Hot Springs Operational Improvements
  - ✓ Route 154 Group 2 Improvements
  - ✓ Clean Air Express
  - ✓ Coastal Express
  - ✓ Route 135/Clark Ave Park and Ride lot expansion
- ❖ Informing the public about how Measure D funds are being expended and the importance of these local revenues in meeting transportation needs.
- ❖ Providing public information on Measure A which would fund a new transportation investment plan through an extension of the existing ½ cent sales tax for 30 years. Measure A will be on the November 2008 ballot.

**Transportation Planning and Programming**

In accordance with the Overall Work Program adopted by the board, SBCAG’s planning and programming staff will be engaged in the following major activities during FY 2008-09.

- ❖ Completing a required update of the Regional Transportation Plan and EIR.

- ❖ Adoption of the 2008 Federal Transportation Improvement Program (FTIP) identifying projects in the region that will be funded with state or federal funds during the next 5 years.
- ❖ Funding, planning, developing and implementing the *101 in Motion* project consensus package of improvements which will provide a long-term, community supported strategy for relieving congestion on the South Coast 101 corridor.
- ❖ Completing the Regional Housing Needs Allocation Plan and working with member agencies on its integration into local Housing Elements.
- ❖ Completion of the Regional Bikeway Plan.
- ❖ Initiating the Regional Blueprint Planning Pilot Study in the Santa Maria Valley in conjunction with local agencies and SLOCOG
- ❖ Continued improvements in the area of public awareness and communication, including public presentations, SBCAG’s website and other public information materials.
- ❖ Facilitating interregional cooperation with regional planning organizations in San Luis Obispo County and Ventura County.

**Service Authority for Freeway Emergencies (SAFE)**

During FY 2008-09, the SAFE program will implement a pilot speed sensor project as part of a larger 101 Intelligent Transportation System (ITS) effort on the South Coast. The sensors will provide real-time traffic flow information to the public so that trips during congested periods can be reduced. The Freeway Service Patrol pilot program for the South Coast 101 corridor initiated in FY 2005-06 will also continue to operate during weekday commute hours as well as provide some additional service during special events and Sundays throughout the summer.

**Traffic Solutions**

In FY 2008-09, Traffic Solutions continues to implement an interim plan to continue operation of the Clean Air Express commuter bus service. This interim strategy is needed until a

reliable, long term source of revenues can be secured through renewal of Measure D or other sources. Traffic Solutions will also be purchasing replacement buses and particulate matter (PM) traps to comply with the Air Resources Board Fleet Rule.

One of the most significant efforts for Traffic Solutions will be the *Curb Your Commute* program as part of the 101 Milpas to Hot Springs Operational Improvements Traffic Mitigation Program. *Curb Your Commute* includes several elements to reduce traffic during construction including vanpool cash incentives, Coastal Express service enhancements, FlexWork consulting and employer-provided commuter benefits. Traffic Solutions will also be implementing a North County Reverse Commute Vanpool Program. Other projects that will be undertaken by Traffic Solutions include:

- ❖ Working with employers throughout the county to assist them in developing and implementing programs that promote alternatives to peak period single occupant auto travel.
- ❖ Commuters and employers will have unprecedented access to alternative transportation assistance through Traffic Solutions Online.
- ❖ Installing wireless internet service (WiFi) on commuter buses and vanpools to promote working while you commute.
- ❖ Working with Ventura County Transportation Commission (VCTC) to expand the Coastal Express service to Goleta.

The Traffic Solutions budget of \$2.8 million represents approximately an 11% decrease from the prior year. The higher budget from the prior year was largely due to the capital purchase of two replacement buses for the Clean Air Express in FY07-08.

**Local Transportation Authority (Measure D)**

SBCAG will continue to focus on completion of the remaining regional highway and transit projects in the Measure D expenditure plan.

- ❖ The Route 101 Milpas to Cabrillo/Hot Springs Operational Improvements project will begin construction in June 2008. SBCAG will assist Caltrans in managing the 4-year construction project and lead the public information
- ❖ The Route 154 Group 2 operational improvements project, funded solely through Measure D, will be construction in 2008 and SBCAG is managing all aspects of construction.
- ❖ SBCAG is partnering with Caltrans to expand the existing park and ride lot at Route 135/Clark Ave in Orcutt using Measure D funds.
- ❖ Finally, Measure D funds are being used by SBCAG to continue and expand interregional transit services provided by the Clean Air Express and Coastal Express systems.

**REVENUE**

Federal planning funds provide much of the revenue budgeted in the General Fund for SBCAG's transportation planning and programming activities. Sales tax revenues from the state Transportation Development Act will remain unchanged from the previous fiscal year and sales taxes from Measure D are projected to increase only slightly in FY 2008-09. Other revenue sources for the General Fund budget include contributions from discretionary grants, STIP Project Programming and Monitoring (PPM) funds, and other revenues.

Revenue for the SAFE program, which is derived primarily from license fees on vehicles registered within the county, remains stable from year to year. Other revenues in the 2008-09 SAFE budget include a State grant for implementation of the Freeway Service Patrol program.

The Traffic Solutions program has traditionally been supported by STIP and federal CMAQ grant funds. As with prior years STIP funds are not expected to be available for the Traffic Solutions budget in FY 2008-09. CMAQ funds approved by the board in FY 2005-06 will continue to be used to fund the Traffic Solutions TDM programs in FY 2008-09. The region is no longer eligible to

receive new federal CMAQ funds due to its attainment of the federal 8-hour ozone standard. The Clean Air Express service will be funded with fare revenues and Measure D regional funds. SBCAG's share of costs for the Coastal Express transit service will come from Measure D Regional funds. The loss of CMAQ funding and ongoing shortfalls of STIP funding have created a need to identify other revenue sources to continue these valuable and successful regional programs beyond the 2008-09 fiscal year. Funding to continue and expand Traffic Solutions programs is included in the Measure A investment plan, but these revenues will be available beginning in FY 2010-11 only if voters approve the measure this year.

In August 2005 a new federal transportation reauthorization bill known as SAFETEA-LU was enacted. The bill continues and expands funding for many of the transportation programs previously authorized in TEA-21. In particular, federal funding for metropolitan planning which is distributed through a state formula has increased. Funding for metropolitan planning is authorized through the expiration of SAFETEA-LU in FY 2008-09.

**STAFFING**

The FY 2008-09 budget reflects a staffing level of 20 full-time equivalent positions. There is no change anticipated to staffing for the 2008-09 fiscal year and the proposed budget provides for sufficient funding to fill all authorized position for the entire fiscal year.

**COMPENSATION AND FRINGE BENEFITS**

Of ongoing importance is the need to maintain SBCAG's ability to recruit and retain qualified staff. Every few years it is necessary to provide for an independent review and comparison with similar agencies.

The budget includes an across-the-board cost-of-living adjustment (COLA) to all employee salary ranges of 2.5% effective pay period 14 with a pay date of July 10, 2008. The budget also partially implements findings of a recently completed compensation and benefits study by including salary equity adjustments ranging from 2.5% to 4.0% for some staff positions. The overall increase in salaries and benefits in FY 2008-09 is approximately 8.4%. The salaries account shows an increase of roughly 2.6% based on the recommended cost-of-living adjustment, normal merit increases, and recommended salary equity adjustments. Retirement contribution rates will increase about 45% in the 2008-09 fiscal year. This significant increase is a result of an actuarial investigation of experience conducted by the Santa Barbara County Employees Retirement System and based on a rate increase approved by the Retirement Board. .

The net effect of all salary and benefit cost adjustments is an increase of around \$186,200 in FY 2008-09. About 76% of this overall increase involves rate changes (e.g. health insurance, dental/vision insurance, retirement contributions) that are beyond the control of the agency. The recommended COLA, regular merit increases and salary equity adjustments are responsible for approximately 24% of the total increase

The budget provides funding to continue an SBCAG employee Transportation Demand Management program to reduce single occupant auto commuting and to assist in recruiting and retaining staff. The program provides incentives for staff to use alternative transportation modes for commuting. Financial incentives are available to employees who use transit, carpool or vanpool. A two day vacation bonus will continue to be available for employees that commute using alternative transportation.

**PROFESSIONAL SERVICES**

The FY 2008-09 budget includes funding for professional services to be provided under various consultant contracts which are described in more detail in SBCAG's Overall Work Program

(OWP). Professional and Special Services costs for the General Fund, SAFE, Traffic Solutions and LTA Capital Projects budgets are listed in the Appendix.

**GENERAL FUND BALANCE**

SBCAG maintains a prudent balance in the General Fund from year to year as a contingency reserve. This reserve is needed to ensure adequate cash flow as many of SBCAG's funding sources are on a reimbursement basis. In addition, a reserve is needed as a safety net because SBCAG's funding sources are vulnerable to state and federal legislation and budgetary actions, losses in state matching funds, delays in grant awards, etc.

The General Fund balance at the end of the current fiscal year is expected to be approximately \$714,427. It is anticipated that \$51,250 of existing fund balance will be used in conjunction with projected revenues to cover all expenditures budgeted for FY 2008-09, resulting in an ending fund balance at June 30, 2009, of approximately \$663,177.

**Fixed Assets**

A total of \$13,000 has been included in the FY 2008-09 budget for fixed asset purchases such as computer equipment, desktop PC's and office furnishings. In fiscal year 2006-07 we instituted a tri-annual replacement program for our desktop PC's. This replacement cycle has allowed us to anticipate future computer equipment needs as well as allowing staff to keep up to date with available technology. Fiscal year 2008-09 is the final year of the tri-annual replacement cycle.

**FY 2008-09 OBJECTIVES AND PERFORMANCE MEASURES**

SBCAG staff is organized into four divisions, some of them encompassing more than one programmatic unit. SBCAG has developed objectives and performance measures for its various organizational units, as a starting point for determining funding requirements for each unit. This section describes the functions of each unit, summarizes FY 2007-08 accomplishments and performance measures, and details the FY 2008-09 objectives and recommended ongoing performance measures

**Administration Functions**

The Administrative Division provides administrative support to all SBCAG staff, including personnel, training, facilities management, accounting and fiscal management, grants administration and clerical support.

**Major FY 2007-08 Accomplishments**

- ❖ Prepared the FY 2008-09 Comprehensive Budget and Overall Work Program.
- ❖ Completed the FY 2006-07 Annual Financial Report and Single Audit Report.
- ❖ Continued efforts to reduce printing and mailing costs by encouraging use of SBCAG website for review and downloading of agendas, reports and publications.
- ❖ Prepared annual report to State Controllers' Office.
- ❖ Prepared and submitted required grant applications, reports and invoices.
- ❖ Conducted recruitments as necessary to maintain full staffing levels.
- ❖ Completed comprehensive compensation and benefits study.
- ❖ Completed triennial federal metropolitan planning certification review by federal DOT agencies.

**FY 2007-08 Performance Measures**

- ❖ All SBCAG Board meeting agenda packets sent out eight days prior to the meeting date.
  - ✓ Due to workload issues, several of the board agenda package mailings were delayed. When the packages were delayed, staff either hand delivered or used overnight mail to ensure that board members received the package prior to the public posting of the agenda on the SBCAG website.
- ❖ All SBCAG Board and committee meeting agenda packets posted on website at least 6 days prior to the meeting date.
  - ✓ All agendas, minutes and staff reports were posted on the website 6 days prior to the board meeting date.
- ❖ All grant applications, invoices and reports processed in compliance with federal/state requirements and deadlines.
  - ✓ All grant applications, invoices and reports comply with federal and state requirements and deadlines.
- ❖ All employee performance evaluations completed on time.
  - ✓ 19 out of 20 or 95% of employee performance evaluations were completed on time. The goal each year will continue to be 100%.
- ❖ SBCAG employee single occupant automobile commute trips were reduced by approximately 23%

**FY 2008-09 Objectives**

- ❖ Prepare FY 2009-10 Comprehensive Budget and Overall Work Program.
- ❖ Prepare the FY 2007-08 Annual Financial Report and Single Audit Report
- ❖ Continue recruitments as necessary to maintain staffing levels.

- ❖ Continue efforts to reduce printing and mailing costs by encouraging use of SBCAG website for review and downloading of meeting agendas, reports and publications.
- ❖ Prepare annual report to State Controllers' Office.
- ❖ Prepare and submit required grant applications, reports and invoices.

**FY 2008-09 Performance Measures**

- ❖ All SBCAG Board meeting agenda packets delivered to board members at least 6 days prior to the meeting date.
- ❖ All SBCAG Board and committee meeting agenda packets posted on website at least 6 days prior to the meeting date.
- ❖ All grant applications, invoices and reports processed in compliance with federal/state requirements and deadlines.
- ❖ All employee performance evaluations completed on time.
- ❖ Increase the alternative transportation participation rate to 40%.

**Public Information Functions**

Increasing awareness of and involving the public in all aspects of SBCAG's activities are the key functions of the Government Affairs/Public Information Coordinator. Working in conjunction with the staff, options are explored for appropriate outreach activities for SBCAG projects and programs. The Coordinator insures that the website remains current and provides content for both the SBCAG web site and the electronic newsletter. The Coordinator distributes press releases; works with local media to ensure information is disseminated to the public in a timely manner and responds to requests for information by the public.

**Major FY 2007-08 Accomplishments**

SBCAG's public information efforts in FY 2007-08 were primarily focused on the Measure A Transportation Investment Plan development process. Measure D-2006 was largely developed without active public participation.

Two advisory committees, one in the north and one in the south county, were developed and charged with developing the projects and programs that would be funded by Measure A revenue in both parts of the county. The committees met over the course of nine months and worked collaboratively through the issues, ultimately reaching consensus on their respective halves of the new investment plan.

The product of each committee's work was very different and the combined plan is a reflection of the differences in transportation needs and priorities in each area of the county. The Measure A Investment Plan is a far stronger product because of the significant public participation that went into the drafting of the plan. The SBCAG Board has listened carefully to opponents of the previous measure and their concerns have been addressed in the new plan.

The SBCAG board adopted the investment plan in March 2008 and is expected to request that it be placed on the November 2008 ballot.

**FY 2007-08 Performance Measures**

- ❖ Update and adopt new SBCAG Public Participation Plan.
  - ✓ This performance measure was met. The SBCAG Board unanimously approved the new Public Participation Plan at the December 20, 2007 Board meeting.
- ❖ Distribute an on-line public opinion poll regarding transportation related issues to *Newswire* subscribers at least quarterly.
  - ✓ This performance measure was not met. Instead SBCAG conducted a public opinion survey of likely November 2008 general election voters to measure support for the new Measure A Transportation Investment Plan.

- ❖ Continue monthly publication of SBCAG's electronic newsletter, *NewsWire* and increase distribution to 815 recipients (10% increase).

✓ This performance measure was not met. The *NewsWire* was published four times in 2007-08

**FY 2008-09 Objectives**

- ❖ Continue efforts to expand public awareness of SBCAG meetings, programs, and projects, especially focusing on the Highway 101 operational improvements project, design of the Highway 101 widening project from Montecito to Carpinteria and, following the successful passage of Measure A in November 2008, development of the Measure A Strategic Plan.
- ❖ Update SBCAG general information brochures and materials.

**FY 2008-09 Performance Measures**

- ❖ Make presentations to 50 community, business and governmental organizations to describe Measure A and SBCAG's role in transportation planning and programming.
- ❖ Produce a new SBCAG general information brochure for general distribution.

**Planning Functions**

This program is intended to foster a comprehensive regional planning process which responds to both current and long-range issues of local and regional concern, maintain an effective planning process consistent with federal and state statutes and regulations, and assist in the delivery of programs, projects and services in an effective manner. The Planning Division also administers the state-mandated Congestion Management Program (CMP), Airport Land Use Commission, Census Data Center, regional forecasts, regional travel model, and air quality conformity assessments, among other responsibilities.

**Major FY 2007-08 Accomplishments**

- ❖ Completed the 2007-08 unmet transit needs process. Assisted in planning and implementing Lompoc – Solvang transit service.
- ❖ Involved SBCTAC in RTP update, Measure D renewal, Transit Connections Social Service Plan update.
- ❖ Prepared project maps, travel forecasts, financial forecasts, and updated other components of 2008 RTP.
- ❖ Examined Climate Change issues with APCD.
- ❖ Re-examined RTP financial analysis in light of new Measure D reauthorization. Prepared new sections for RTP in light of SAFETEA LU authorization and new MPO Planning Regulations.
- ❖ Completed the annual Congestion Management Program (CMP) Conformance Assessment.
- ❖ Provided staff assistance to variety of advisory committees: North County and South Coast Subregional Planning Committees, SBCTAC, TTAC, TPAC, APCD Community Advisory Committee, among others.
- ❖ Conducted ongoing liaison on interregional issues with Ventura County Transportation Commission, Southern California Association of Governments and San Luis Obispo Council of Governments.
- ❖ Prepared Public Transit Human Services Coordination Plan: Transportation Connections. Conducted workshops, received input, SBCAG Board hearing and adoption of Plan in 2007.
- ❖ Completed TDA Triennial Performance Audits.
- ❖ Initiated preliminary work with US Census Bureau for 2010 Census. Worked with County to enhance GIS mapping capability.
- ❖ Workshops, public hearing, and adoption of new growth forecast in 2007.
- ❖ Collected and processed traffic count and Highway Performance Monitoring System data.
- ❖ Finished upgrade SBCAG's travel forecasting model. Completed travel model update to add High Occupancy Vehicle (HOV) capability.

- ❖ Conducted consistency assessments of projects and plans with Airport Land Use Plan.
- ❖ In cooperation with other Central Coast agencies completed federal required Intelligent Transportation System (ITS) Architecture and Maintenance Plan. Briefed TTAC on initial output.
- ❖ Provided staffing for Los Angeles-San Diego-San Luis Obispo (LOSSAN) and Coast Rail Coordinating Council technical and policy committee meetings. Participated on technical committee to prepare draft LOSSAN North Strategic Plan. Plan subject to public review and adopted by LOSSAN Board.
- ❖ Participated on SCAG, VCTC, and SBCAG Rail study technical committee. Study now undergoing review.
- ❖ Initiated preparation of Regional Housing Needs Plan, conducted public workshops, draft plan approved by Board for review.
- ❖ Conducted four public workshops and completed draft of Regional Bikeway Plan, Currently out for review.
- ❖ Participated in statewide travel model users group.

**FY 2007-08 Performance Measures**

- ❖ Provide ongoing staff support to all SBCAG advisory committees.
  - ✓ Staffed TTAC, TPAC, SBCTAC, and Subregional Committees.
- ❖ Distribute committee meeting agenda materials at least 7 days ahead of meeting.
  - ✓ Due to workload issues, posting of the agenda packages for some of the TTAC meetings was delayed or staff reports were posted later than 7 days prior to the meeting date. Posting of agenda materials for all other committees was completed at least 7 days prior to the meeting.
- ❖ Review FTA 5310, JARC, and New Freedom grant applications on time.

- ✓ Grant applications for JARC and New Freedom reviewed in a timely manner. Applications were approved. The 5310 cycle was postponed by the State.
- ❖ Prepare annual Congestion Management Program conformance assessment by April.
  - ✓ Annual conformance assessment completed in April.
- ❖ Submit requests to state/federal agencies for planning grant project reimbursement quarterly as specified in grant agreement.
  - ✓ Requests submitted quarterly

**FY 2008-09 Objectives**

- ❖ Provide leadership and staff support on special studies and efforts to resolve issues of a regional or subregional nature.
- ❖ Provide support to regional advisory committees.
- ❖ Work with North County Technical Transit Advisory Group to implement findings in North County Transit Plan.
- ❖ Assess and address unmet transit needs in cooperation with local agencies.
- ❖ Identify and mitigate airport land use conflicts in plan and project reviews. Update airport influence area maps as needed.
- ❖ Assist local agencies and US Census Bureau in preparing for 2010 Census.
- ❖ Review and comment on U.S. Census American Community Survey reports.
- ❖ Respond to agency and public requests for information about Forecast 2040.
- ❖ Enhance SBCAG's travel model and GIS capabilities.
- ❖ Complete board adoption the 2008 Regional Transportation Plan and EIR.
- ❖ Continue implementing recommendations of 101 in Motion plan and complete annual monitoring report.

- ❖ Assist applicants for grants as needed and review grant requests as required.
- ❖ Obtain board adoption of Regional Bikeway Plan.
- ❖ Update and obtain approval of Congestion Management Program including State of the Commute Report.
- ❖ Complete cost sharing agreement, RFP, and draft of Central Ave. Extension/ SR 246 feasibility report.
- ❖ Initiate Regional Blueprint Planning Pilot Program in Santa Maria Valley in conjunction with partner agencies and SLOCOG.
- ❖ If approved, participate with SLOCOG and AMBAG in freight corridor study.

**FY 2008-09 Performance Measures**

- ❖ Provide ongoing staff support to all SBCAG advisory committees.
- ❖ Distribute committee meeting agenda materials at least 7 days ahead of meeting.
- ❖ Review JARC, New Freedom, 5310 and other grants on time.
- ❖ Prepare annual Congestion Management Program conformance assessment by April.
- ❖ Update CMP by December, 2009

**Transportation Programming and Monitoring Functions**

SBCAG's Programs Division is responsible for programming of transportation funds pursuant to state and federal statutes, and for monitoring projects to ensure that projects are completed and funds expended in a timely manner. The division also administers the Measure D, SAFE and FSP programs, which are described under their own headings.

**Major FY 2007-08 Accomplishments**

- ❖ Assisted agencies with allocating and amending STIP projects to expedite project delivery and avoid fund lapses.

- ❖ Assisted agencies in streamlining project delivery in such areas as allocation requests, timely-use-of-funds deadlines, and invoicing.
- ❖ Implemented a project database accessible by local agencies through the internet which is synchronized with CTIPs.
- ❖ Created a webpage for use by local agencies to track the status of FTIP amendments, STIP amendments, and calls-for-projects for various funding programs.
- ❖ Prepared and adopted 2007 FTIP.
- ❖ Prepared and adopted 2008 RTIP.

**FY 2007-08 Performance Measures**

- ❖ Maintenance of a multi-modal Federal Transportation Improvement Program (FTIP) in full compliance with federal requirements.
  - ✓ Prepared and adopted 2007 FTIP in compliance with federal requirements.
  - ✓ 14 amendments were approved to the FTIP and an updated financial plan demonstrating financial constraint presented to FHWA for each amendment.
- ❖ 100% of STIP timely-use-of-funds deadlines are met for all projects each year.
  - ✓ SBCAG and local agencies met all timely use of funds deadlines or requested extensions which were approved by the CTC.

**FY 2008-09 Objectives**

- ❖ Monitor projects programmed in the FTIP to ensure that all timely-use-of-funds requirements are met by project sponsors.
- ❖ Work with federal and state partners to ensure federal approval of amendments, as necessary to the 2007 Federal Transportation Improvement Program (FTIP).

- ❖ Ensure that local agencies complete close-out work and request reimbursement for completed federal-aid projects.
- ❖ Prepare and adopt the 2009 FTIP.

**FY 2008-09 Performance Measures**

- ❖ Maintenance of a multi-modal Federal Transportation Improvement Program (FTIP) in full compliance with federal requirements.
- ❖ 100% of STIP timely-use-of-funds deadlines are met for all projects each year.

**Measure D Functions**

As the Local Transportation Authority (LTA) for Santa Barbara County, SBCAG is responsible for administering the ½ percent county sales tax authorized by voter approval of Measure D in 1989. As the administrator of Measure D revenues, SBCAG is charged with the development and construction of regional projects identified in the Measure D Expenditure Plan, as well as allocating funds and monitoring performance for the local program which receives 70% and the paratransit program which receives 0.5%.

**Major FY 2007-08 Accomplishments**

- ❖ Continued to manage development of existing Measure D Regional Projects:
  - ✓ US 101 Milpas to Cabrillo-Hot Springs
  - ✓ Route 154 Operational Improvements
  - ✓ US 101 Ortega Hill Auxiliary Lane
  - ✓ General

**US 101 Milpas to Cabrillo-Hot Springs**

- Coordinated work with Caltrans and consultant teams to complete a consolidated bid package for PS&E

- Acquired right of way and assisted Caltrans with right of way certification.
- Executed a cooperative agreement with Caltrans and the city of Santa Barbara for the construction phase of the project.
- Continued to provide public information and meet with stakeholders
- Contract awarded and construction will begin in June 2008

**Route 154 Group II Operational Improvements**

- Completed design phase including submittal of 95% PS&E and Final PS&E to Caltrans for review
- Selected a firm to assist SBCAG with constructability reviews, bidding, and day-to-day construction management of the project
- Executed an agreement with the California Highway Patrol for traffic safety patrols during construction
- Advertised and awarded a construction contract.

**US 101 Ortega Hill Auxiliary Lane**

- Coordinated with Caltrans on plant establishment phase
- Continued to monitor funding contingencies for completion of project

**General**

- Continued to monitor revenue and expenditures and cash flow requirements
- Worked with financial advisor and bond counsel to ensure SBCAG was meeting milestones for bond expenditures
- Prepared analyses for various requests for Measure D regional funds
- Allocated Measure D revenues to local government entities

**FY 2007-08 Performance Measures**

- ❖ Complete all milestones for the scheduled Regional Highway Program projects on time and within budget.
  - ✓ SBCAG completed 95% and final PS&E milestones within the time allowed for US 101 Milpas to Cabrillo-Hot Springs

- project to still obtain a construction allocation vote in FY 07-08.
- ✓ SBCAG completed 95% and final PS&E milestones for Highway 154 Group II Improvements and construction was advertised and awarded. Construction will begin in summer 2008.
- ✓ SBCAG coordinated with Caltrans on the close out of the plant establishment and relief of maintenance of the 101/Ortega Hill project.
  
- ❖ Ensure that local Measure D allocations are made on schedule.
  - ✓ SBCAG made allocations to the local government entities on schedule. Expenditure reports were received from local agencies.

**FY 2008-09 Objectives**

- ❖ Begin construction on the Route 154 Group II Improvements project.
- ❖ Provide construction management and traffic control enhancement services during the Route 154 Group II project through contracts with MNS Engineers and CHP respectively.
- ❖ Complete a cooperative agreement for project development on the Cabrillo Undercrossing Bridge project with Caltrans and the City of Santa Barbara.
- ❖ Select preferred alternative and begin design phase on the Cabrillo Undercrossing Bridge project
- ❖ Continue public information program for US 101/Milpas to Hot Springs project including disseminating materials, maintaining resources and providing timely updates.
- ❖ Allocate Measure D revenues to local government entities.

**FY 2008-09 Performance Measures**

- ❖ Complete all milestones for the scheduled Regional Highway Program projects on time and within budget.

- ✓ Monitor project schedules and update on monthly basis.
- ✓ Track and record project and program expenditures on monthly basis.
  
- ❖ Ensure that local Measure D allocations are made on schedule.

**Service Authority for Freeways and Expressways (SAFE) Functions**

In its capacity as the SAFE for Santa Barbara County, SBCAG is responsible for the installation, operation and administration of the system of approximately 330 roadside call boxes in Santa Barbara County. The system operating costs are financed primarily by a \$1 per-year fee on all motor vehicles registered within the county. SBCAG also uses SAFE funds to operate a Freeway Service Patrol program on the South Coast 101 Corridor to reduce traffic congestion caused by non-recurrent incidents (i.e., traffic accidents, vehicle breakdowns, debris in lanes, etc)

**Major FY 2007-08 Accomplishments**

- ❖ Effectively maintained built-out call box system.
  
- ❖ Maintained contract with private Call Box Call Answering Center to meet performance standards as specified in the contract.
  - ✓ Continued coordination with CHP and contractor to determine technology and resource needs.
  
- ❖ Managed Freeway Service Patrol program.
  - ✓ Secured \$274,590 in state FSP grant program funds for the 2007-08 fiscal year.
  - ✓ Continued coordination between service provider (contractor) and CHP.

- ✓ Prepared proposal and approved additional service hours for special events on the south coast of Santa Barbara County that generate increased traffic volumes.

**FY 2007-08 Performance Measures**

- ❖ Recover 90% of knockdown repair costs for all incidents when responsible party can be identified.
- ✓ Collected knockdown repair costs totaling over \$29,000 (66.3% recovered) for incidents in which responsible parties were identified.
- ❖ Ensure that at least 98% of call boxes are operational at all times.
  - ✓ The system averaged 2 call boxes out of operation per month (99.4% functional) due to regular maintenance, knockdowns and road rehabilitation projects on the south coast of Santa Barbara.

**FY 2008-09 Objectives**

- ❖ Maintain and operate built-out call box system.
- ❖ Collect data regarding frequency and location of call box calls.
- ❖ Develop and adopt guidelines related to seeking restitution for damaged call boxes.
- ❖ Maintain contract with private call answering center to meet call answering performance standards as specified in the contract.
- ❖ Monitor, along with CHP, the continued efficient and effective operation of the Freeway Service Patrol program.
- ❖ Obtain state Freeway Service Patrol grant funds in the 2008-09 fiscal year.
- ❖ Implement speed sensor project, allowing motorists to view real-time travel speed information on the South Coast via the internet.
- ❖ Implement other motorist aid programs including public service announcements and printed materials.

**FY 2008-09 Performance Measures**

- ❖ Recover 75% of knockdown repair costs for all incidents when responsible party can be identified.
- ❖ Ensure that at least 98% of call boxes are operational at all times.
- ❖ Collect data from Freeway Service Patrol for comparison to adopted performance measures for pilot program.

**Traffic Solutions Functions**

Traffic Solutions is the transportation demand management (TDM) program administered by SBCAG that promotes ridesharing, public transportation, biking, walking, telecommuting, and other transportation alternatives on a countywide basis. Traffic Solutions also works directly with employers to assist in developing employee transportation programs. The Division administers the Clean Air Express, a commuter bus program and assists in the co-management of the Coastal Express transit service program.

**Major FY 2007-08 Accomplishments**

- ❖ Transit
  - ✓ Operated the Clean Air Express and increased farebox recovery ratio from 81% to 88%.
  - ✓ Acquired Regional Measure D funds and local contributions from Santa Maria, Lompoc and Santa Barbara County to continue operating the Clean Air Express through June 2009.
  - ✓ Increased Clean Air Express ridership by 8%.
  - ✓ Purchased two replacement spare buses to comply with ARB fleet regulations.
  - ✓ Negotiated the use of a spare SBMTD Valley Express bus to provide an additional Lompoc Clean Air Express route to address overcrowding.
  - ✓ Increased VISTA Coastal Express ridership by 11%.

- ✓ Raised fares from \$135 to \$140/month and \$6 to \$7/day in January 2008.
- ✓ Conducted Operator RFP and executed a contract with American Star.
- ✓ Installed fare boxes on all Clean Air Express buses and started accepting cash fare in February 2008.
- ✓ Added seven trips to the VISTA Coastal Express and expanded 13 trips to Oxnard to address overcrowding.
  
- ❖ Bicycling:
  - ✓ Reprinted a new 2006 updated Regional Bike Map.
  - ✓ Conducted the third annual Team Bike Challenge in June 2007.
  
- ❖ Carpool/Vanpool:
  - ✓ Added Curb Your Commute modules to Traffic Solutions Online.
  - ✓ Launched the JARC funded North County Reverse Commute Vanpool Program.
  - ✓ 25 new rider rebates were issued. Two new vanpools were formed from Santa Maria to the Lompoc Correctional Facility.
  - ✓ Held County-wide Rideshare Week (October 15 – 21) coordinated with San Luis Obispo Regional Rideshare.
  
- ❖ Curb Your Commute:
  - ✓ Held Curb Your Commute Employer Symposium coordinated with the Santa Barbara Chamber of Commerce, Santa Barbara County and the City of Santa Barbara. Collected 78 Curb Your Commute Pledges at this event.
  - ✓ Held Carpinteria Chamber Curb Your Commute Good Morning Breakfast presentation.
  - ✓ Launched Free Internet on the Coastal Express.

- ✓ Held two FlexWork Fundamentals Workshops and recruited, Citrix Online, Cencal Health and Ogelvy's Insurance Company to participate in the FlexWork Santa Barbara program.
- ✓ Held a Traffic Solutions Online employer training webinar.
- ✓ Produced Curb Your Commute Brochure.
  
- ❖ General Outreach:
  - ✓ Conducted four large employer surveys.
  - ✓ Commuter presentation to 11 employer/employee groups.
  - ✓ Produced employer outreach folders and information flyers.
  - ✓ Taught a Transportation Class at City College Adult Ed Class. Panelists at the Shades of Green event.

**FY 2007-08 Performance Measures**

- ❖ Eliminate over 500,000 vehicle trips on an annual basis, not including carpoolers.
  - ✓ Eliminated over 628,000 vehicle trips, including carpoolers.
  
- ❖ Eliminate over 20 million vehicle miles of travel on an annual basis, not including carpool trips.
  - ✓ Eliminated over 23 million vehicle miles of travel, including carpool trips.
  
- ❖ Maintain monthly contact with 400 employers through the e-newsletter *Newswire*.
  - ✓ Contact has been maintained through direct email and direct mail rather than through the *Newswire*.
  
- ❖ Maintain a seat sold to seating capacity ratio of 83% on a system-wide basis.

- ✓ Maintained a seat sold to seating capacity ratio of 95% on a system-wide basis.
- ❖ Maintain a 68% or greater farebox recovery ratio for Clean Air Express.
  - ✓ Maintained an 88% farebox recovery ratio for Clean Air Express.

**FY 2008-09 Objectives**

- ❖ Provide training and furnish promotional materials, support and activities for employer transportation coordinators.
- ❖ Launch the *Commute Challenge* and *Skip Your Trip*.
- ❖ Develop and provide information and promotional materials regarding carpooling, vanpooling, transit, rail, bicycling, compressed work hours, telecommuting, tax programs and other TDM/ridesharing activities.
- ❖ Administer the Clean Air Express commuter bus service, including route, schedule planning and marketing. Contract operations, fare collection and customer service.
- ❖ Expand the Clean Air Express in Lompoc using a surplus SBMTD Valley Express bus to address overcrowding.
- ❖ Launch phase II of North County Reverse Commute program either through CAE or Reverse Commute Vanpool program.
- ❖ Purchase and install new particulate matter filters to meet ARB fleet regulations.
- ❖ Expand VISTA Coastal Express service to address overcrowding.
- ❖ Assist in the organization and ongoing placement of vanpools. Provide incentives to stimulate vanpool formation.
- ❖ Assist in defining and implementing TDM mitigation measures associated with EIR's and Negative Declarations.
- ❖ Coordinate with multi agency consortium on new Green Business Certification Program.

**FY 2008-09 Performance Measures**

- ❖ Eliminate over 630,000 annual vehicle trips.
- ❖ Eliminate over 24 million annual vehicle miles of travel.
- ❖ Maintain periodic contact with 400 employers and other individuals through the *NewsWire* or through email.
- ❖ Maintain an 80% or greater farebox recovery ratio for Clean Air Express (operating costs will increase in FY 2008-09).

**FUND DESCRIPTIONS**

SBCAG utilizes a number of different funds in its accounting structure. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance related legal and contractual provisions.

Fund budgets are adopted annually to ensure accountability and control over the resources. The Board is only required to adopt budgets for five of SBCAG's funds: General Fund, Service Authority for Freeway Emergencies (SAFE), Traffic Solutions, Local Transportation Authority Capital Projects (Measure D), and Debt Service. For the remaining funds that have no adopted budget, the Board takes separate action during the fiscal year regarding the receipt and disbursement of those moneys.

**General Fund (Fund 5300)**

This is SBCAG's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. The SBCAG Board adopts a budget for this fund annually.

The General Fund is used to account for the receipt and expenditure of resources that allow SBCAG to meet its responsibilities as the metropolitan planning organization, regional transportation planning agency, airport land use commission, congestion management agency, and Local Transportation Authority. The specific activities that SBCAG will undertake in the coming year are described in the Overall Work Program, which is also adopted by the Board annually. Most of the revenues that support the budget are derived from federal and regional transportation funds which are allocated by formula or result from current policy and, thus, are relatively stable.

A portion of the salaries and benefits included in the General Fund relates to staff support that SBCAG provides to the SAFE, LTA and Traffic Solutions programs. SBCAG is fully reimbursed from SAFE, LTA and Traffic Solutions for these costs.

**Special Revenue Funds**

Special revenue funds account for revenue sources that are legally restricted to expenditure for specific purposes. The SBCAG utilizes seven special revenue funds; however, budgets are only required to be adopted for three of them: SAFE, Traffic Solutions, and LTA Capital Projects.

**Service Authority for Freeway Emergencies (SAFE – Fund 5276)**

The SAFE fund is used to account for the costs associated with the administration, operation, and maintenance of the system of freeway call boxes installed on state highways in Santa Barbara County and for the operation of a freeway service patrol program. These programs are funded primarily by a \$1.00 annual fee levied on all motor vehicles registered in the County. The SBCAG Board adopts a budget for this fund annually.

**Traffic Solutions (Fund 5305)**

In October 1991, SBCAG entered into an agreement with the County and the City of Santa Barbara to administer and implement an interagency Transportation Demand Management (TDM) program with the overall objective of reducing the reliance on single-occupant auto use for commuting during peak hours. Since then, Traffic Solutions has worked collaboratively with Santa Barbara County and several North County and south coast cities, as well as with Ventura County and San Luis Obispo County, to create and administer a variety of transportation

demand management programs, which promote alternative transportation methods.

Traffic Solutions administers a carpool and vanpool match list; administers Bike to Work Week and Rideshare events; manages the Clean Air Express commuter bus service operated between North County and the south coast; assists Ventura County in the administration of the Coastal Express bus service operated between Ventura and Goleta; and provides commuter assistance to the general public. These programs are funded through a combination of federal, state, and local revenue sources. The SBCAG Board adopts a budget for this fund annually.

**Local Transportation Authority Capital Projects  
(Fund 5302)**

SBCAG is responsible for administering the ½ percent county sales tax approved by voters as Measure D in 1989. Pursuant to Ordinance No. 1, the proceeds from the ½ percent sales tax are to be divided with seventy percent allocated by formula to the cities and the County and the remaining thirty percent used to finance state and regional highway improvement projects identified in the Expenditure Plan as well as local paratransit services.

The monthly revenues from the thirty percent share are first used to cover principal and interest payments on the bonds issued as part of the financing of the Measure D program. The remainder is deposited into the LTA Capital Projects Fund and credited to individual projects on a percentage basis. The SBCAG Board adopts a budget for this fund annually.

**Debt Service Fund (Fund 5304)**

The purpose of the Debt Service Fund is to accumulate resources for the payment of principal and interest due on the sales tax revenue refunding bonds issued by the Local Transportation Authority (LTA) in September 2003. The resources used to fund the principal and interest payments are generated from a portion of the LTA's thirty percent share of Measure D sales tax revenues. The accumulation of resources and the payment of principal and interest are performed by a trustee. The LTA does not physically receive or disburse any of the funds that flow through this budget, which is adopted by the SBCAG Board annually.

***The following special revenue funds are described below for informational purposes only. Since an adopted budget is not required, no financial information for these funds is presented in this document.***

**Ordinance Number One (Fund 5301)**

This fund is used to account for the revenues received from the Measure D ½ percent sales tax. Revenues are disbursed to designated recipients like the County, the cities, Easy Lift, and SBCAG for state and regional highway projects, public transit, local street and road projects, and administrative expenses. SBCAG's share of the tax revenue is transferred into the LTA Capital Projects Fund (Fund 5302) for use on the projects identified in the Expenditure Plan.

**Surface Transportation Program (Fund 5303)**

This fund is used by SBCAG to administer the receipt and disbursement of State Highway Account funds. Under SAFETEA-LU, SBCAG receives an annual apportionment of federal Surface Transportation Program funds that are to be used for transportation projects within Santa Barbara County. These federal funds are then exchanged with Caltrans for a like amount of State Highway Account funds. By exchanging federal funds for non-federal state funds, project sponsors can avoid the burden associated with the extensive administration requirements of federal funding.

**Transportation Development Act –  
Local Transportation Fund (Fund 1230)**

This fund is used to account for Local Transportation Funds provided by the Transportation Development Act. SBCAG disburses these funds to the County, the cities, and other local agencies for pedestrian and bike facilities, transit services, and

streets and roads in accordance with claims submitted by the local agencies.

**Transportation Development Act –  
State Transit Assistance Fund (Fund 1617)**

This fund is used to account for State Transit Assistance Funds provided by the Transportation Development Act. SBCAG disburses these funds to the County, some cities, and other local agencies for transit and transportation planning purposes in accordance with claims submitted by the local agencies.

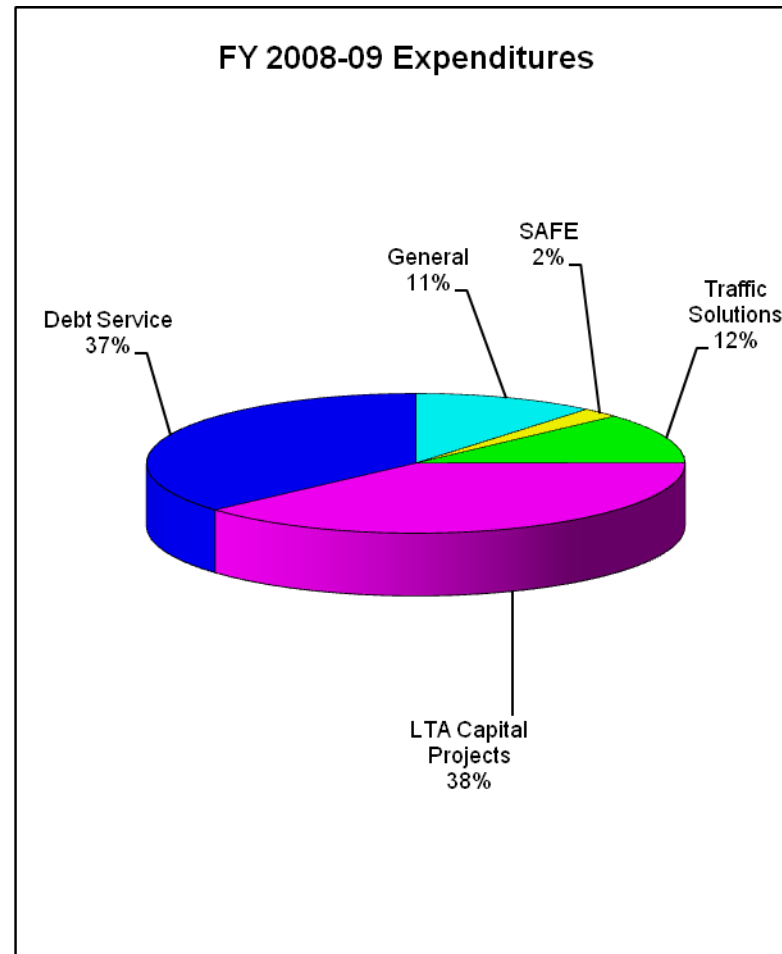
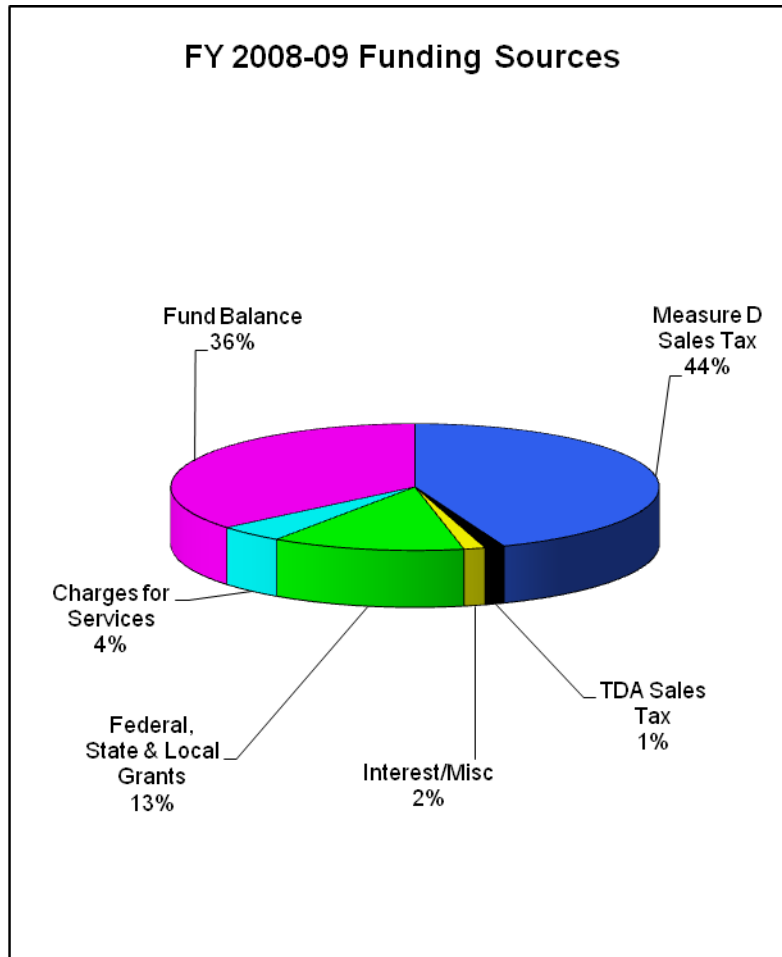
**Proposition 1B Transit Capital (Fund 1618)**

This fund is used to account for PTMISEA (Public Transportation Modernization, Improvement, and Service Enhancement) Funds provided by voter approved Proposition 1B. SBCAG disburses these funds to transit operators who have eligible transportation projects per criteria found in the program guidelines.

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS**  
**Budget Summary**  
**Fiscal Year 2008-09**

	<u>General</u>	<u>SAFE</u>	<u>Traffic Solutions</u>	<u>LTA Capital Projects</u>	<u>Debt Service</u>	<u>Total</u>
<b>Revenues</b>						
Sales Taxes	\$642,500	\$0	\$0	\$10,023,000	\$0	\$10,665,500
Interest	20,000	15,000	20,000	250,000	10,000	315,000
Rental of Bldgs and Land	0	0	0	19,000	0	19,000
Intergovernmental Revenue - State	465,000	653,000	0	0	0	1,118,000
Intergovernmental Revenue - Federal	1,204,350	0	537,750	0	0	1,742,100
Intergovernmental Revenue - Local	135,900	0	0	0	0	135,900
Charges for Services	859,700	0	1,003,800	0	0	1,863,500
Miscellaneous Revenue	22,000	0	1,500	0	0	23,500
Other Financing Sources	0	0	685,000	0	8,634,000	9,319,000
Changes to Reserves	0	0	0	24,500	0	24,500
Total Revenues	<u>3,349,450</u>	<u>668,000</u>	<u>2,248,050</u>	<u>10,316,500</u>	<u>8,644,000</u>	<u>25,226,000</u>
Use (Source) of Fund Balance	51,250	(131,400)	505,450	8,049,900	(10,000)	8,465,200
<b>Total Funding Sources</b>	<b><u><u>\$3,400,700</u></u></b>	<b><u><u>\$536,600</u></u></b>	<b><u><u>\$2,753,500</u></u></b>	<b><u><u>\$18,366,400</u></u></b>	<b><u><u>\$8,634,000</u></u></b>	<b><u><u>\$33,691,200</u></u></b>
<b>Expenditures</b>						
Salaries and Benefits	\$2,409,200	\$0	\$0	\$0	\$0	\$2,409,200
Services and Supplies	962,900	536,600	2,166,200	9,047,400	0	12,713,100
Other Charges	15,600	0	280,800	0	584,000	880,400
Fixed Assets	13,000	0	306,500	0	0	319,500
Other Financing Uses	0	0	0	9,319,000	8,050,000	17,369,000
<b>Total Expenditures</b>	<b><u><u>\$3,400,700</u></u></b>	<b><u><u>\$536,600</u></u></b>	<b><u><u>\$2,753,500</u></u></b>	<b><u><u>\$18,366,400</u></u></b>	<b><u><u>\$8,634,000</u></u></b>	<b><u><u>\$33,691,200</u></u></b>

# SBCAG Consolidated Revenues and Expenditures



**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS**  
**General Fund - Comparative Revenue Information**

Revenue Description	Account Number	Cash Basis Actual 2006-07	Adopted Budget 2007-08	Estimated Actual 2007-08	Proposed Budget 2008-09
<b>Taxes</b>					
TDA - LTF Sales Tax	3092	405,318	307,900	307,900	307,900
Measure D Sales Tax	3094	327,675	329,600	324,218	334,600
<b>Use of Money and Property</b>					
Interest	3380	45,205	20,000	46,308	20,000
<b>Intergovernmental Revenue - State</b>					
STIP PPM Funds	4339	0	137,000	137,000	250,000
JARC 5316	4339	0	20,000	12,300	0
ALUC State Funding	4339	0	50,000	0	90,000
Central Coast Planning Grant	4339	0	84,500	0	0
Regional Housing Needs	4339	0	80,000	0	0
STP Exchange	4339	0	0	0	125,000
<b>Intergovernmental Revenue - Federal</b>					
Consolidated Planning Grant	4789	960,873	1,133,200	1,023,335	1,031,350
Federal Appropriations - FTA 5311(f)	4789	75,000	0	0	0
Federal Appropriations - ITS SC Implementation	4789	0	0	0	173,000
Federal Appropriations - 101 in Motion	4789	191,737	0	129,333	0
<b>Intergovernmental Revenue - Local</b>					
Local Government Contributions	4840	14,058	0	0	135,900
<b>Charges for Services</b>					
TS,SAFE & LTA Salary Reimbursements	5739	625,258	598,600	776,977	849,700
APCD - SIP Development	5739	44,171	20,000	20,000	10,000
<b>Miscellaneous Revenue</b>					
County Contribution	5770	15,000	15,000	15,000	15,000
Other Miscellaneous	5909	9,072	5,900	6,280	7,000
<b>Other Financing Sources</b>					
Op Trans In - Measure D Reauthorization	5910	0	150,000	150,000	0
Total Revenues		2,713,367	2,951,700	2,948,651	3,349,450
Use (Source) of Available Fund Balance		180,294	56,550	(67,326)	51,250
Total Funding Sources		2,893,661	3,008,250	2,881,325	3,400,700

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS**  
**General Fund - Comparative Expenditure Information**

Expenditure Description	Account Number	Cash Basis Actual 2006-07	Adopted Budget 2007-08	Estimated Actual 2007-08	Proposed Budget 2008-09
<b>Salaries and Benefits</b>					
Regular Salaries	6100	1,557,275	1,671,900	1,631,340	1,716,300
Retirement Contribution	6400	262,252	290,700	286,487	422,600
FICA/Medicare	6550	22,077	23,800	22,328	24,900
Health Insurance	6600	192,345	207,400	203,557	218,600
Life and Disability Insurance	6610	9,714	10,000	9,768	10,000
Workers Compensation	6900	13,143	19,200	19,200	16,800
Subtotal		<u>2,056,806</u>	<u>2,223,000</u>	<u>2,172,680</u>	<u>2,409,200</u>
<b>Services and Supplies</b>					
Communications	7050	6,021	9,300	7,970	11,500
Insurance	7090	8,795	10,500	10,500	26,400
Audit Fees	7324	34,240	33,000	48,028	46,200
Janitorial & Building Maintenance	7362	19,662	18,000	11,240	23,500
Memberships	7430	11,143	12,500	9,250	13,700
Office Expense	7450	34,830	51,200	31,525	56,500
Postage	7451	4,026	3,500	3,550	5,000
Copier Costs	7453	4,667	5,700	6,145	7,800
Professional & Special Services (See page 33)	7460	427,966	440,000	368,312	619,000
ADP Payroll Fees	7507	7,982	7,400	8,240	8,200
Publications & Legal Notices	7530	4,741	5,800	7,680	6,000
Office Lease Costs	7580	79,111	80,500	90,500	110,000
Charges for County Services	7669	28,848	31,150	31,150	(32,700)
Transportation and Travel	7730	41,372	48,000	40,558	45,000
Utilities	7760	8,503	12,600	9,857	16,800
Subtotal		<u>721,907</u>	<u>769,150</u>	<u>684,505</u>	<u>962,900</u>
<b>Other Charges</b>					
Interest Expense	7830	175	0	0	0
Refuse	7804	0	0	980	1,000
Sewer	7805	0	0	975	1,000
Reprographics	7891	0	0	3,428	3,800
Phone System Equipment	7897	5,567	7,000	9,144	9,300
Phone System toll Charges	7899	0	0	513	500
Subtotal		<u>5,742</u>	<u>7,000</u>	<u>15,040</u>	<u>15,600</u>
<b>Other Financing Uses</b>					
Op Trans Out - TDM/Rideshare	7901	50,000	0	0	0
Long Term Debt Principal Repayment	7910	47,806	0	0	0
<b>Fixed Assets</b>					
Office Furnishings & Equipment	8300	11,400	9,100	9,100	13,000
Total Expenditures		<u>2,893,661</u>	<u>3,008,250</u>	<u>2,881,325</u>	<u>3,400,700</u>

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS  
SAFE - Comparative Revenue Information**

Revenue Description	Account Number	Cash Basis Actual 2006-07	Adopted Budget 2007-08	Estimated Actual 2007-08	Proposed Budget 2008-09
<b><i>Use of Money and Property</i></b>					
Interest	3380	23,366	15,000	39,004	15,000
<b><i>Intergovernmental Revenue - State</i></b>					
Motor Vehicle Fees	3541	358,951	362,000	359,940	367,000
FSP Grant Program	4339	277,468	277,500	274,590	286,000
<b><i>Intergovernmental Revenue - Local</i></b>					
Local Government Contributions	4840	73,237	0	0	0
<b><i>Intergovernmental Revenue - Federal</i></b>					
Federal TEA 21 Funds	4789	765,972	0	0	0
<b><i>Miscellaneous Revenue</i></b>					
Other Miscellaneous	5909	26	0	60	0
Total Revenues		1,499,020	654,500	673,594	668,000
Use (Source) of Available Fund Balance		(289,008)	(77,600)	(161,308)	(131,400)
Total Funding Sources		1,210,012	576,900	512,286	536,600

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS**  
**SAFE - Comparative Expenditure Information**

<b>Expenditure Description</b>	<b>Account Number</b>	<b>Cash Basis Actual 2006-07</b>	<b>Adopted Budget 2007-08</b>	<b>Estimated Actual 2007-08</b>	<b>Proposed Budget 2008-09</b>
<b>Services and Supplies</b>					
Communications	7050	35,788	39,900	35,679	36,000
Insurance	7090	2,079	2,400	2,231	0
Call Box Maintenance & Repairs	7120	113,114	138,800	140,481	139,000
Audit Fees	7324	1,080	1,300	686	0
Office Expense	7450	737	2,000	700	1,000
Postage	7451	835	1,000	1,000	2,000
Professional & Special Services (See page 33)	7460	365,379	388,100	328,909	357,100
Call Box Repair Costs	7650	36,824	0	0	0
Charges for County Services	7669	1,200	1,500	1,500	0
Transportation and Travel	7730	222	1,200	400	1,500
Subtotal		<u>557,258</u>	<u>576,200</u>	<u>511,586</u>	<u>536,600</u>
<b>Fixed Assets</b>					
Call Box Installations & Upgrades	8300	651,861	0	0	0
Office Furnishings & Equipment	8300	893	700	700	0
Subtotal		<u>652,754</u>	<u>700</u>	<u>700</u>	<u>0</u>
Total Expenditures		<u><u>1,210,012</u></u>	<u><u>576,900</u></u>	<u><u>512,286</u></u>	<u><u>536,600</u></u>

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS**  
**Traffic Solutions - Comparative Revenue Information**

Revenue Description	Account Number	Cash Basis Actual 2006-07	Adopted Budget 2007-08	Estimated Actual 2007-08	Proposed Budget 2008-09
<b><i>Use of Money and Property</i></b>					
Interest	3380	46,606	10,000	65,552	20,000
<b><i>Intergovernmental Revenue - Federal</i></b>					
CMAQ - Expansion	4789	58,681	0	0	0
CMAQ - TDM	4789	355,707	382,800	239,662	525,500
JARC - Reverse Commute	4789	0	14,800	14,000	12,250
TCSP - WiFi on Buses	4789	0	111,000	0	0
<b><i>Intergovernmental Revenue - Local</i></b>					
APCD CAE Contributions	4840	135,000	0	0	0
Curb Your Commute - TMP Outreach	4840	14,000	5,000	0	0
Clean Air Express Contributions	4840	0	532,300	532,000	0
<b><i>Charges for Services</i></b>					
Clean Air Express Fare Revenue	5739	857,377	828,000	957,890	1,003,800
<b><i>Miscellaneous Revenue</i></b>					
Other Miscellaneous	5909	0	8,000	2,000	1,500
<b><i>Other Financing Sources</i></b>					
Operating Transfers In - CAE	5911	500,000	250,000	375,000	375,000
Operating Transfers In - Coastal Express	5911	278,000	250,000	250,000	250,000
Operating Transfers In - TDM/Rideshare/Expansion	5911	110,000	0	0	0
Operating Transfers In - Traffic Mgmt Plan	5911	0	240,000	240,000	60,000
Total Revenues		<u>2,355,371</u>	<u>2,631,900</u>	<u>2,676,104</u>	<u>2,248,050</u>
Use (Source) of Available Fund Balance		(661,892)	460,600	(423,714)	505,450
Total Funding Sources		<u><u>1,693,479</u></u>	<u><u>3,092,500</u></u>	<u><u>2,252,390</u></u>	<u><u>2,753,500</u></u>

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS**  
**Traffic Solutions - Comparative Expenditure Information**

<b>Expenditure Description</b>	<b>Account Number</b>	<b>Cash Basis Actual 2006-07</b>	<b>Adopted Budget 2007-08</b>	<b>Estimated Actual 2007-08</b>	<b>Proposed Budget 2008-09</b>
<b>Services and Supplies</b>					
Communications	7050	2,606	2,800	2,355	3,900
Insurance	7090	18,947	22,000	22,000	20,700
Audit Fees	7324	4,321	5,200	5,761	0
Janitorial & Building Maintenance	7362	4,065	4,700	2,645	0
Memberships	7430	1,602	800	1,156	500
Office Expense	7450	4,139	32,100	23,000	18,500
Postage	7451	3,069	7,000	3,100	6,500
Copier Costs	7453	1,244	1,500	880	0
Professional & Special Services (See page 33)	7460	1,408,142	1,890,500	1,412,113	2,109,500
Office Lease Costs	7580	23,546	22,950	23,000	0
Charges for County Services	7669	6,088	7,300	7,300	0
Transportation and Travel	7730	6,801	6,150	6,299	6,600
Utilities	7760	2,370	3,300	2,277	0
Subtotal		<u>1,486,940</u>	<u>2,006,300</u>	<u>1,511,886</u>	<u>2,166,200</u>
<b>Other Charges</b>					
Fuel Charges	7893	200,432	211,300	196,185	280,800
Phone System Equipment	7897	1,534	1,800	1,519	0
Subtotal		<u>201,966</u>	<u>213,100</u>	<u>197,704</u>	<u>280,800</u>
<b>Fixed Assets</b>					
CAE Bus Improvements/Replacement	8300	0	811,800	528,000	305,000
WiFi on Buses	8300	0	58,500	12,000	1,500
Office Furnishings & Equipment	8300	4,573	2,800	2,800	0
Subtotal		<u>4,573</u>	<u>873,100</u>	<u>542,800</u>	<u>306,500</u>
Total Expenditures		<u><u>1,693,479</u></u>	<u><u>3,092,500</u></u>	<u><u>2,252,390</u></u>	<u><u>2,753,500</u></u>

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS**  
**LTA Capital Projects - Comparative Revenue Information**

Revenue Description	Account Number	Cash Basis Actual 2006-07	Adopted Budget 2007-08	Estimated Actual 2007-08	Proposed Budget 2008-09
<b>Taxes</b>					
Measure D Sales Tax	3094	9,550,870	9,637,000	8,449,249	10,023,000
<b>Use of Money and Property</b>					
Interest	3380	509,253	125,000	649,755	250,000
Rental of Bldgs and Land	3409	8,250	16,500	310,651	19,000
<b>Other Financing Sources</b>					
Long Term Debt Proc-Bond Notes	5921	8,318,050	0	0	0
<b>Miscellaneous Revenue</b>					
Other Miscellaneous	5909	39	0	0	0
<b>Changes to Reserves</b>					
Reserves-Special Districts	9704	0	5,180,500	3,398,989	24,500
Total Revenues		<u>18,386,462</u>	<u>14,959,000</u>	<u>12,808,644</u>	<u>10,316,500</u>
Use (Source) of Available Fund Balance		(1,571,850)	2,048,950	(1,109,293)	8,049,900
Total Funding Sources		<u><u>16,814,612</u></u>	<u><u>17,007,950</u></u>	<u><u>11,699,351</u></u>	<u><u>18,366,400</u></u>

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS**  
**LTA Capital Projects - Comparative Expenditure Information**

<b>Expenditure Description</b>	<b>Account Number</b>	<b>Cash Basis Actual 2006-07</b>	<b>Adopted Budget 2007-08</b>	<b>Estimated Actual 2007-08</b>	<b>Proposed Budget 2008-09</b>
<b>Services and Supplies</b>					
Communications	7050	462	550	1,086	1,200
Insurance	7090	8,256	9,600	8,872	0
Audit Fees	7324	11,359	14,500	3,043	9,400
Janitorial & Building Maintenance	7362	1,026	1,200	400	0
Office Expense	7450	14,014	19,200	16,485	19,200
Postage	7451	182	0	2,594	0
Copier Costs	7453	311	350	150	0
Professional & Special Services (See page 33)	7460	7,631,352	11,299,600	5,879,850	9,014,600
Office Lease Costs	7580	5,974	6,000	5,000	0
Charges for County Services	7669	18,864	18,050	18,050	0
Travel	7730	635	2,000	2,500	3,000
Utilities	7760	648	800	400	0
Subtotal		<u>7,693,083</u>	<u>11,371,850</u>	<u>5,938,430</u>	<u>9,047,400</u>
<b>Other Charges</b>					
Phone System Equipment	7897	571	700	678	0
Subtotal		<u>571</u>	<u>700</u>	<u>678</u>	<u>0</u>
<b>Other Financing Uses</b>					
Operating Transfers Out - Traffic Mgmt Pln	7901	60,000	240,000	240,000	60,000
Operating Transfers Out - CAE/Coastal Exp	7901	778,000	500,000	625,000	625,000
Op Trans Out - Measure D Public Outreach/Renewal	7901	0	150,000	150,000	0
Operating Transfers Out - Debt Service	7905	4,493,976	4,744,000	4,743,943	8,634,000
Subtotal		<u>5,331,976</u>	<u>5,634,000</u>	<u>5,758,943</u>	<u>9,319,000</u>
<b>Fixed Assets</b>					
Office Furnishings & Equipment	8300	1,800	1,400	1,300	0
<b>Changes to Reserves</b>					
Reserves-Special Districts	9704	3,787,182	0	0	0
Total Expenditures		<u><u>16,814,612</u></u>	<u><u>17,007,950</u></u>	<u><u>11,699,351</u></u>	<u><u>18,366,400</u></u>

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS**  
**Debt Service Fund - Comparative Revenue Information**

<u>Revenue Description</u>	<u>Account Number</u>	<u>Cash Basis Actual 2006-07</u>	<u>Adopted Budget 2007-08</u>	<u>Estimated Actual 2007-08</u>	<u>Proposed Budget 2008-09</u>
<b><i>Use of Money and Property</i></b>					
Interest	3380	13,524	5,000	17,000	10,000
<b><i>Other Financing Sources</i></b>					
Operating Transfers In	5911	4,493,977	4,744,000	4,743,943	8,634,000
Total Revenues		<u>4,507,501</u>	<u>4,749,000</u>	<u>4,760,943</u>	<u>8,644,000</u>
Use (Source) of Available Fund Balance		(217,313)	(5,000)	(17,000)	(10,000)
Total Funding Sources		<u><u>4,290,188</u></u>	<u><u>4,744,000</u></u>	<u><u>4,743,943</u></u>	<u><u>8,634,000</u></u>

**SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS**  
**Debt Service Fund - Comparative Expenditure Information**

<u>Expenditure Description</u>	<u>Account Number</u>	<u>Cash Basis Actual 2006-07</u>	<u>Adopted Budget 2007-08</u>	<u>Estimated Actual 2007-08</u>	<u>Proposed Budget 2008-09</u>
<b><i>Other Charges</i></b>					
Interest Expense	7830	450,188	829,000	828,943	584,000
<b><i>Other Financing Uses</i></b>					
Long Term Debt Principal Repayment	7910	3,840,000	3,915,000	3,915,000	8,050,000
Total Expenditures		<u>4,290,188</u>	<u>4,744,000</u>	<u>4,743,943</u>	<u>8,634,000</u>

**JOB CLASS TABLE  
FISCAL YEAR 2007-08**

Classification Title	Adopted FY 2006-07	Additions/ Deletions	Proposed FY 2007-08	Range Number	Hourly Rate		Monthly Equiv		Step Limit	Unit
					Minimum	Maximum	Minimum	Maximum		
Executive Director	1.00		1.00	754	59.941	73.176	10,390	12,684	A-E	41
Deputy Director	2.00		2.00	682	41.857	51.099	7,255	8,857	A-E	43
<b>Flexible Series as Follows:<sup>1</sup></b>	1.00		1.00						A-E	43
Business Manager I				614	29.818	36.402	5,168	6,310		
Business Manager II				658	37.135	45.334	6,437	7,858		
TDM Program Administrator	1.00		1.00	649	35.505	43.344	6,154	7,513	A-E	43
<b>Flexible Series as Follows:<sup>2</sup></b>	5.00		5.00						A-E	24
Transportation Planner I				602	28.086	34.287	4,868	5,943		
Transportation Planner II				632	32.619	39.821	5,654	6,902		
Transportation Planner Senior				648	35.328	43.129	6,124	7,476		
<b>Flexible Series as Follows:<sup>1</sup></b>	1.00		1.00						A-E	24
Finance Officer I				582	25.419	31.032	4,406	5,379		
Finance Officer II				629	32.134	39.229	5,570	6,800		
Regional Analyst	1.00		1.00	622	31.032	37.883	5,379	6,566	A-E	24
Public Info/Government Affairs Coordinator	1.00		1.00	629	32.134	39.229	5,570	6,800	A-E	24
TDM Marketing Coordinator	1.00		1.00	603	28.226	34.458	4,893	5,973	A-E	24
TDM Transit Coordinator	1.00		1.00	603	28.226	34.458	4,893	5,973	A-E	24
Transportation Engineer	1.00		1.00	653	36.220	44.218	6,278	7,664	A-E	24
Executive Secretary / Board Clerk	1.00		1.00	567	23.587	28.795	4,088	4,991	A-E	32
TDM Project Coordinator	1.00		1.00	548	21.454	26.191	3,719	4,540	A-E	24
Administrative Assistant	1.00		1.00	532	19.809	24.183	3,434	4,192	A-E	24
Administrative Services Clerk	1.00		1.00	505	17.313	21.136	3,001	3,664	A-E	23
<b>Total Number of Positions</b>	20.00	0.00	20.00							

<sup>1</sup> An employee can be appointed at I or II.

<sup>2</sup> An employee can be appointed at 1, II or Senior level. For FY 07/08 two positions are authorized at senior level.

**JOB CLASS TABLE  
FISCAL YEAR 2008-09**

Assumes Board approval of a 2.5% cost-of-living increase for all classifications effective pay period #14 (pay date July 10, 2008)

Classification Title	Adopted FY 2007-08	Additions/ Deletions	Proposed FY 2008-09	Range Number	Hourly Rate		Monthly Equiv		Step Limit	Unit
					Minimum	Maximum	Minimum	Maximum		
Executive Director	1.00		1.00	759	61.455	75.024	10,652	13,004	A-E	41
Deputy Director	2.00		2.00	693	44.218	53.981	7,664	9,357	A-E	43
<b>Flexible Series as Follows: <sup>1</sup></b>	1.00		1.00						A-E	43
Business Manager I				625	31.500	38.454	5,460	6,665		
Business Manager II				669	39.229	47.891	6,800	8,301		
TDM Program Administrator	1.00		1.00	659	37.321	45.561	6,469	7,897	A-E	43
<b>Flexible Series as Follows: <sup>2</sup></b>	5.00		5.00						A-E	24
Transportation Planner I				607	28.795	35.153	4,991	6,093		
Transportation Planner II				637	33.442	40.826	5,797	7,077		
Transportation Planner Senior				658	37.135	45.334	6,437	7,858		
<b>Flexible Series as Follows: <sup>2</sup></b>	1.00		1.00						A-E	24
Finance Officer I				587	26.061	31.815	4,517	5,515		
Finance Officer II				634	32.946	40.220	5,711	6,971		
Finance Officer Senior				654	36.402	44.439	6,310	7,703		
Regional Analyst	1.00		1.00	632	32.619	39.821	5,654	6,902	A-E	24
Public Info/Government Affairs Coordinator	1.00		1.00	639	33.778	41.236	5,855	7,148	A-E	24
TDM Marketing Coordinator	1.00		1.00	613	29.670	36.220	5,143	6,278	A-E	24
TDM Transit Coordinator	1.00		1.00	613	29.670	36.220	5,143	6,278	A-E	24
Transportation Engineer	1.00		1.00	666	38.647	47.180	6,699	8,178	A-E	24
Executive Secretary / Board Clerk	1.00		1.00	572	24.183	29.522	4,192	5,117	A-E	32
TDM Project Coordinator	1.00		1.00	558	22.552	27.531	3,909	4,772	A-E	24
Administrative Assistant	1.00		1.00	537	20.309	24.793	3,520	4,297	A-E	24
Administrative Services Clerk	1.00		1.00	510	17.750	21.670	3,077	3,756	A-E	23
<b>Total Number of Positions</b>	20.00	0.00	20.00							

<sup>1</sup> An employee can be appointed at I or II.

<sup>2</sup> An employee can be appointed at I, II or Senior level.

**APPENDIX**

<b>Traffic Solutions Professional and Special Services</b>	
Clean Air Express Operations	\$871,200
Coastal Express Operations	384,000
Curb Your Commute Projects	235,650
Emergency Ride Home Program	1,450
Green Business Program	3,000
GreenRide Fee & Add-On	10,000
North County Rideshare Promotion	10,000
Earth Day Event	1,000
Program Advertising	20,000
Reverse Commute Vanpool Program	23,500
SBCAG Staff Support	537,700
Team Bike Challenge	7,000
Vanpool Quick Start & Rebate Program	5,000
Total	<u><u>\$2,109,500</u></u>

<b>General Fund Professional and Special Services</b>	
Airport Land Use Plan	\$75,000
Computer Support & Reception Services	93,500
Contributions to LOSSAN/CRCC	12,000
South Coast ITS Program Management	200,000
Legal Services - County Counsel	40,000
Measure A Public Outreach	75,000
Other Miscellaneous	5,500
Partnership Planning	58,000
Regional Transportation Plan EIR	10,000
TIP Consultant	25,000
Travel Demand Model	25,000
Total	<u><u>\$619,000</u></u>

<b>LTA Capital Projects Professional and Special Services</b>	
Cabrillo Bridge UC at UPRR	\$510,000
Financial Advisor - MCM	10,000
Legal Services - County Counsel	35,000
Other Miscellaneous	7,500
Route 101 Milpas to Hot Springs	2,065,600
Route 101 Ortega Hill	250,000
Route 154 Group II	5,865,000
Route 154 North	24,500
SBCAG Staff Support	241,000
Trustee Services	6,000
Total	<u><u>\$9,014,600</u></u>

<b>Service Authority for Freeway Emergencies Professional and Special Services</b>	
CHP/SAFE Liaison Costs	1,500
Freeway Service Patrol Program	2,500
Freeway Service Patrol Truck Services	243,500
Private Call Answering Center	6,000
Public Information/Translations	20,000
SAFE Program Services	2,500
SBCAG Staff Support	71,100
VCTC/Speed Information	10,000
Total	<u><u>\$357,100</u></u>